

# Town of Hermosa

PO Box 298 • 230 Main Street • Hermosa, SD 57744

Phone (605) 255-4291 • Fax (605) 255-4094

Email: town@hermosasd.com

LOCATION OF SERVICE: \_\_\_\_\_

CUSTOMER NAME: \_\_\_\_\_

SOCIAL SECURITY NUMBER or DRIVER LICENSE NUMBER: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

EMAIL: \_\_\_\_\_

TELEPHONE NUMBER: HOME # \_\_\_\_\_

CELL # \_\_\_\_\_

WORK # \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

ADDRESS & PHONE #: \_\_\_\_\_

GARBAGE SERVICE: Toter YES \_\_\_\_\_ NO \_\_\_\_\_

Pets: \_\_\_\_\_ **(Must be registered and licensed)**

A \$125.00 deposit is required for all homeowners and renters. This deposit will be returned following the final payment of the final billing on the account.

Water meters are read on or about the 20<sup>th</sup> business day of each month. Sewer fees and garbage fees are charged on the same bill. Bills are calculated and sent out as soon thereafter as possible. Bills are due on the 15<sup>th</sup> of each month. If payment is not received before the 20<sup>th</sup>, a late fee of \$30.00 will be charged to the account. If service is disconnected for non-payment, the customer will be charged a \$50.00 reconnect fee and an additional \$50.00 deposit.

**I have read and understand the above billing process summary.**

Customer signature: \_\_\_\_\_ Date \_\_\_\_\_

Please complete this section if you are renting this property.

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

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## Resident Information:

Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

By adding you email address you are sent a receipt for each transaction that occurs. Email addresses are only used for receipt and notifications. We will not sell your information to a third party or send spam to your email account.

## Auto Pay:

Auto Pay is a convenient and easy way to ensure that your bill is paid on time each month with no hassle. By filling out this section you are authorizing PSN to debit you checking/savings account or credit card each month unless otherwise contacted by you to stop or change the amount and/or frequency.

Date for payment to run each month: (circle preferred date) 10<sup>th</sup> or 15<sup>th</sup>

## Authorization:

By signing this payment form I understand that I am responsible to pay for the transaction as detailed (whether credit card or checking/savings account). I understand that each credit card transaction that is initiated is charged an additional convenience fee of 2.75% + .50 of monthly bill. I understand that checking/savings account transactions that are returned due to non-sufficient funds carry a \$35.00 NSF fee and will be automatically debited from my account.

Authorizing Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Supply voided check &/or credit card information to Finance Office

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## ACCOUNT INFORMATION

### NEW/CHANGES

### WATER—SEWER—SANITATION

DATE \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_

NAME \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_

DEPOSIT PAID ON \_\_\_\_\_ AMOUNT \$ 125.00

CASH/RECEIPT # \_\_\_\_\_ CHECK# \_\_\_\_\_

#### SANITATION SERVICE:

Garbage Toter: YES \_\_\_\_\_ NO \_\_\_\_\_

Office Use: Call to Sanders \_\_\_\_\_

Already on Site \_\_\_\_\_

Water Meter Reading: \_\_\_\_\_

Route Number: \_\_\_\_\_