

**HERMOSA TOWN BOARD
TUESDAY, SEPTEMBER 19, 2023
REGULAR MEETING @ 6:00pm**

- 1) **ROLL CALL:**
 - A. BOT Roll Call: Ferguson, Henrichsen, Holsworth, Kramer, Styles
 - B. Acknowledgement of other Attendees
 - C. Pledge of Allegiance to be led by Styles

- 2) **CALL FOR CHANGES:**
 - A. Review of current agenda items
 - B. Motion to accept the agenda as presented/amended

- 3) **SPECIAL ITEMS:**
 - A. Meeting Protocol
 - B. Adopt a special rule of order

- 4) **CONSENT CALENDAR:**
 - A. Approval of the September 5, 2023, regular meeting minutes

- 5) **CONFLICT OF INTEREST DECLARATION**

- 6) **CLAIMS:**
 - A. Review payroll and claims
 - B. Motion to approve the claims as presented/amended

- 7) **LAW ENFORCEMENT/ ABATEMENTS/COMPLAINTS:**
 - A. Committee report
 - B. Custer County Log
 - C. Abatements
 - Properties, Dumpster
 - Klaski Letter
 - D. Dispatch Contract, pending
 - E. Approval to purchase taser
\$5800, 5-year contract
 - F. Approval to purchase “Reserved for Marshal” sign

- 8) **LEGAL:**
 - A. Engineer expense reimbursement
 - B. Resolution assistance to dissolve P&Z
 - C. Assistance to review and rewrite ordinances to support dissolving P&Z
 - D. Delegation for signing permits (Based on this, President to schedule a Work Session)
 - E. Legal – Bond Schedule

- 9) **ENGINEER:**
 - A. Water Rehab Project (WRT System)
 - B. Hermosa Sidewalk Project
 - C. Sewer Project (Lagoon design & expansion)
 - AET update
 - D. Water/Sewer Facility Plans - pending
 - Resolution(s) review
 - DANR Award
 - Bruels Email
 - E. Black Hills Council of Local Governments - pending
 - F. Town of Hermosa Water and Sewer Extension Project – pending
 - G. Hermosa Hills Drainage
 - Town accept Walter Street-pending
 - H. Whitney Street Drainage – pending for monitoring
 - I. Facility Plan for Booster
 - Possibly to add to USDA-pending
 - J. Rural Development
 - Application pending

- 10) **PLANNING & ZONING**
- A. Permit 2022-25 - REVISED- Digging/ROW-Sewer Connection- Parcels 009318 & 009319
 - B. 2023-06 – Commercial Remodeling Permit Application – 250 Main St. – Storage Loft – pending
Loft removed; inspection required
 - C. Approval for Whitney Street New Addresses
 - D. Approve Extension: Permit 2022-31 – Demolition Application – Parcel # 009327
 - E. Approve Extension: Permit 2022-25 – Digging/Grading Permit
 - F. Approve Extension: Permit 2022-25 - Work in Right of Way
- 11) **PUBLIC WORKS**
- A. Committee Report
 - B. Streets, Street Light Repairs, Water & Sewer Department Updates
Trustee report on town lighting needs
 - C. Agreement for performance of services of public works and town maintenance
 - D. Walter Street maintenance – add gravel
 - E. Bolted Tank Interior Floor Reseal
- 12) **FINANCE OFFICE:**
- A. Monthly financials
 - B. Department updates
 - C. Grant research
 - D. 2024 Budget
 - E. SDDOT - Required Certification due to Executive Order 2023-13
 - F. Western Dakota Regional Water System Membership
- 13) **OLD BUSINESS:**
- A. Annexation: Voluntary Annexation
 - B. Town Sign, pending
 - C. Town Office: Deck Staining, pending
 - D. Library: Deck Staining, pending
 - E. Hermosa Connects
 - F. Sidewalk extension – from Ingalls Blvd
- 14) **NEW BUSINESS:**
- A. SBHW presentation – pending – Mid to late August
 - B. Contractors Licensing Ordinance – Chapter 112 – Review 112.03 - Requirement and Obligations
 - C. Administrative Assistant Position
 - 1. Approve hire: Jodi Simons
 - D. Fuel the Growth – Economic Development Course
 - E. Headwaters Economics
 - F. Andersen Engineers
 - 1. Survey; Locate 9 Corners
 - G. Contract for office space
 - H. Approval of new job description for Town Manager
 - I. Shorb’s broken electric line
 - J. Shorb’s easement requirements owed to them by town. (Based on this, President to schedule a Work Session)
 - K. Leave policy for part time employees
 - L. Change speed limit on Fairgrounds Place from 15 to 25 mph
 - 1. South of the entrance to the town’s lagoon
 - M. Decrease number of Hermosa Newsletters being printed from 250 to 200
There were many extras this last month
 - N. Town office camera system investigation
 - O. 2nd Reading
Ordinance 2.076 Appropriating Funds for the Fiscal Year 2024
(September 5, 2023: 1st Reading, Ordinance 2.076 Appropriating Funds for the Fiscal Year 2024)

- 15) **ITEMS FROM CITIZENS:** No action will be taken by the board on any issue related without being first placed on a future agenda, by the board, to allow for proper notice. (Reserved time for public comment is 15 minutes). Meetings of the Board of Trustees are open to the public. The audience will be allowed to comment on specific agenda items during the time allotted on the agenda for those items, according to established procedures of the Board. This is a time for members of the public (citizens, business owners, and those living within one mile of the town limits) to express concerns or discuss issues having relevance to the town. Anyone wishing to address the Town Board during this time shall be asked to stand and identify themselves after being recognized by the Board President.
- 16) **TRUSTEE INPUT:**
- 17) **EXECUTIVE SESSION:**
Executive Session - Legal
- A. Motion to enter Executive Session allowable by SDCL 1-25-2.1 – Legal/Personnel/Contract
 - B. Motion to exit out of Executive Session
 - C. Motions resulting from Executive Session
- 18) **ADJOURN:**
Motion by _____; Second by _____ to adjourn the meeting at _____ PM.