

**HERMOSA TOWN BOARD**  
**TUESDAY, OCTOBER 3, 2023**  
**REGULAR MEETING @ 6:00pm**

- 1) **ROLL CALL:**
  - A. BOT Roll Call: Ferguson, Henrichsen, Holsworth, Kramer, Styles
  - B. Acknowledgement of other Attendees
  - C. Pledge of Allegiance to be led by Styles
  
- 2) **CALL FOR CHANGES:**
  - A. Review of current agenda items
  - B. Motion to accept the agenda as presented/amended
  
- 3) **SPECIAL ITEMS:**
  - A. Meeting Protocol
  - B. Adopt a special rule of order
  
- 4) **CONSENT CALENDAR:**
  - A. Approval of the September 19, 2023, regular meeting minutes and September 22, 2023, special meeting minutes
  
- 5) **CONFLICT OF INTEREST DECLARATION**
  
- 6) **CLAIMS:**
  - A. Review payroll and claims
  - B. Motion to approve the claims as presented/amended
  
- 7) **LAW ENFORCEMENT/ ABATEMENTS/COMPLAINTS:**
  - A. Marshal's Report
  - B. Custer County Log
  - C. Dispatch Contract, pending
  - D. Street signs
    - Intersection at south entrance of school
    - 5<sup>th</sup> and Main (north of school)
  - E. Request purchase of 2 – Alco Sensor FST, Portable Breath Test \$650.00, Quotation attached and Disposal of not operational Portable Breath Test
  - F. Change School zone time to 7 AM to 8 AM and 3 PM to 4 PM.
  - G. Decommission the 2003 Chevy Tahoe at an estimated cost of \$1000 and request to surplus 2003 Chevy Tahoe plus any equipment removed from the vehicle that cannot be used in a future vehicle; and surplus the tires from the 2012 Chevy Tahoe via Ramsey Auctions to auction surplus items for the Town of Hermosa at a 6% vehicle sales commission and 15% other items sales commission
  - H. Approval to accept Marshal Heeb's resignation
  - I. Approval to hire Heath Lowry
  - J. Approval to reimburse for duty phone and monthly charges (Straight Talk)
  - K. Abatements
    - Properties, Dumpster
    - Klaski Letter
  
- 8) **LEGAL:**
  - A. Engineer expense reimbursement
  - B. Resolution assistance to dissolve P&Z
  - C. Assistance to review and rewrite ordinances to support dissolving P&Z
  - D. Delegation for signing permits (Based on this, President to schedule a Work Session)
  - E. Legal – Bond Schedule
  - F. Review draft engineering contract
  
- 9) **ENGINEER:**
  - A. Hermosa Sidewalk Project, pending final bill from SD DOT
  - B. Sewer Project (Lagoon design & expansion)
    - AET update

- C. Town of Hermosa Water and Sewer Extension Project – pending
- D. Hermosa Hills Drainage  
Town accept Walter Street-pending

10) **PLANNING & ZONING**

- A. Permit 2022-25 - REVISED- Digging/ROW-Sewer Connection- Parcels 009318 & 009319
- B. Approval for Whitney Street New Addresses
- C. Caley Buckert, Permit 2023-20 - Informational Permit
- D. Resignation Letters  
Chuck Irvine, Brad Westergard

11) **PUBLIC WORKS**

- A. Committee Report
- B. Streets, Street Light Repairs, Water & Sewer Department Updates  
Trustee report on town lighting needs
- C. Agreement for performance of services of public works and town maintenance
- D. Bolted Tank Interior Floor Reseal

12) **FINANCE OFFICE:**

- A. Monthly financials
- B. Department updates
- C. Grant research
- D. 2024 Budget (Request to be removed)

13) **OLD BUSINESS:**

- A. Annexation: Voluntary Annexation
- B. Hermosa Connects
- C. Leave policy
- D. Approval of new Finance Officer job description

14) **NEW BUSINESS:**

- A. SBHW presentation – pending – Mid to late August
- B. Administrative Assistant Position  
Approve hire: Jodi Simons
- C. Headwaters Economics
- D. Andersen Engineers
  - 1. Survey; Locate 9 Corners
- E. Shorb's easement requirements owed to them by town. (Scheduled for October 4, 2023)
- F. Town office camera system investigation
- G. Terminate Shop Lease
  - 1. Request to prorate September 2023
- H. 1<sup>st</sup> Reading Hermosa Ordinance: 30.07  
Revised from March 2022

- 15) **ITEMS FROM CITIZENS:** No action will be taken by the board on any issue related without being first placed on a future agenda, by the board, to allow for proper notice. (Reserved time for public comment is 15 minutes). Meetings of the Board of Trustees are open to the public. The audience will be allowed to comment on specific agenda items during the time allotted on the agenda for those items, according to established procedures of the Board. This is a time for members of the public (citizens, business owners, and those living within one mile of the town limits) to express concerns or discuss issues having relevance to the town. Anyone wishing to address the Town Board during this time shall be asked to stand and identify themselves after being recognized by the Board President.

16) **TRUSTEE INPUT:**

17) **EXECUTIVE SESSION:**

- A. Motion to enter Executive Session allowable by SDCL 1-25-2.1 – Legal/Personnel/Contract
- B. Motion to exit out of Executive Session
- C. Motions resulting from Executive Session

18) **ADJOURN:**

Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.