

**HERMOSA TOWN BOARD  
TUESDAY, DECEMBER 19, 2023  
REGULAR MEETING @ 6:00pm**

- 1) **ROLL CALL:**
  - A. BOT Roll Call: Ferguson, Henrichsen, Holsworth, Kramer, Styles
  - B. Acknowledgement of other Attendees
  - C. Pledge of Allegiance to be led by Styles
  
- 2) **CALL FOR CHANGES:**
  - A. Review of current agenda items
  - B. Motion to accept the agenda as presented/amended
  
- 3) **SPECIAL ITEMS:**
  - A. Meeting Protocol
  - B. Adopt a special rule of order
  
- 4) **CONSENT CALENDAR:**
  - A. Approval of the December 5, 2023, regular meeting and December 13, 2023, special meeting
  
- 5) **CONFLICT OF INTEREST DECLARATION**
  
- 6) **BID AWARD**
  - A. Pump & Haul Operations for Lagoon Effluent Level Control Operations  
Acceptance and awarding of contract
  
- 7) **BID OPENING**
  - A. Town Office Lease  
Bid opening
  
- 8) **CLAIMS:**
  - A. Review payroll and claims
  - B. Motion to approve the claims as presented/amended
  
- 9) **LAW ENFORCEMENT/ ABATEMENTS/COMPLAINTS:**
  - A. Marshal's Report
  - B. Custer County Log
  - C. Abatements  
Properties, Dumpster
  
- 10) **LEGAL:**
  - A. Engineer expense reimbursement
  - B. Ordinance 50.01  
Town to charge for new heads on electronic meters?
  - C. Law Enforcement  
Is 3<sup>rd</sup> Class Municipality required to have their own law enforcement?
  
- 11) **ENGINEER:**
  - A. Hermosa Sidewalk Project, pending final bill from SD DOT
  - B. Town of Hermosa Water and Sewer Extension Project – pending
  - C. Approval for KLJ Engineering to develop task orders; Deadline TBD
    1. Lagoon bidding and construction management
    2. Engineering staff reports/office support
    3. Evaluate lift station at Ferguson Subdivision for storm water issues
    4. Feasibility study for tying into SBHW to submit to SDDANR funding/grants
    5. Feasibility study for placing water, and sewer along Whitney Street from east of the railroad to Highway 79 to submit to SDDANR for funding/grants
    6. Feasibility study for evaluating (stormwater along Whitney and road replacement) the intersection of Whitney and 2<sup>nd</sup> Street to highway 79 for SDDOT for funding/grants
    7. Highway 79 sewer repair bidding and construction management
  - D. Request for KLJ to prepare a cost estimate and draft task order to update the Comprehensive Plan

- 12) **PLANNING & ZONING**  
A. December 12, 2023, minutes  
B. Permit 2023-26 – Informational Permit – 465 Manning St. – Install 2<sup>nd</sup> meter for basement.  
C. Permit 2023-27 – Plat Application – 24549 SD Hwy 79 – Parcel 004135
- 13) **PUBLIC WORKS**  
A. Committee Report  
B. Streets, Street Light Repairs, Water & Sewer Department Updates  
Trustee report on town lighting needs  
C. Bolted Tank Interior Floor Reseal  
D. Open Work Orders (Attached)
- 14) **FINANCE OFFICE:**  
A. Monthly financials  
B. Department updates  
SBI, insurance coverage recommendations  
C. Grant research  
D. Tracking Items (Attached)  
E. Request to move to two-year audit  
2022/2023 (Spring of 2024)  
F. Computer for Town Office
- 15) **OLD BUSINESS:**  
A. Annexation: Voluntary Annexation  
B. Hermosa Connects
- 16) **NEW BUSINESS:**  
A. SBHW presentation – pending – Mid to late November  
B. Headwaters Economics  
C. Andersen Engineers  
Survey; Locate 9 Corners  
D. Town office camera system investigation  
E. Leasing Town Shop  
Acceptance of bid, award  
F. Approve request for advertising for pumping lagoon  
G. Requirement drainage on Lone Coyote Development and Carriage Hills  
H. 2<sup>nd</sup> Reading: 2.075A  
2023 Supplemental Ordinance  
I. Town Office parking/lower level  
J. Hermosa Board of Trustees changes to January 2024 meeting dates  
K. BBB Funds  
Approval for expending funds for Hermosa Connects business mixer, Jan. 16, 2024  
L. Temporary Lagoon Construction Easement Neugebauer Brother's Dairy  
Requires board approval  
M. Ferguson Reimbursement of Zoning Permit money less actual town expenses  
N. Reassignment Holsworth's committee memberships  
O. Black Hills Recovery Network  
Request financial reports/bank statements for past five years  
P. Equipment for doing locates  
Q. Temporary ramp for lagoon  
R. Building Resilient Infrastructure and Communities  
Discussion and designation of Application Agent(s)  
07-2023 Resolution – Appointment of Applicant Agent(s)

- 17) **ITEMS FROM CITIZENS:** No action will be taken by the board on any issue related without being first placed on a future agenda, by the board, to allow for proper notice. (Reserved time for public comment is 15 minutes). Meetings of the Board of Trustees are open to the public. The audience will be allowed to comment on specific agenda items during the time allotted on the agenda for those items, according to established procedures of the Board. This is a time for members of the public (citizens, business owners, and those living within one mile of the town limits) to express concerns or discuss issues having relevance to the town. Anyone wishing to address the Town Board during this time shall be asked to stand and identify themselves after being recognized by the Board President.
- 18) **TRUSTEE INPUT:**
- 19) **EXECUTIVE SESSION:**
- A. Motion to enter Executive Session allowable by SDCL 1-25-2.1 – Legal/Personnel/Contract
  - B. Motion to exit out of Executive Session
  - C. Motions resulting from Executive Session
- 20) **ADJOURN:**  
Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM.