

**HERMOSA TOWN BOARD**  
**TUESDAY, JANUARY 21, 2025**  
**REGULAR MEETING @ 6:00pm**

ROLL CALL: Koontz called the meeting to order on Tuesday, January 21, 2025, at 6:02pm with the following members present: Ferguson, Koontz, and Serviss. Kramer attended via the phone. Harris was absent. Interested citizens and Attorney Hagg were also present. Pledge of Allegiance led by Koontz.

CALL FOR CHANGES: Motion by Koontz and seconded by Ferguson to move Item 11 C Designation of person/organization for flag duty to the Work Session on January 28, 2025; vote: all aye, motion carried. Motion by Koontz and seconded by Ferguson to accept the agenda as amended; vote: all aye, motion carried.

CONSENT CALENDAR: Motion made by Ferguson and seconded by Serviss to approve January 7, 2025, regular meeting minutes; vote: all aye, motion carried.

CONFLICT OF INTEREST DECLARATION: All board members are responsible for refraining from discussion and voting on issues where they may have a conflict of interest.

ENGINEER: Motion by Koontz and seconded by Serviss to approve the town purchasing a gas detector for the purpose of developing confined space protocol and use for necessary purpose; vote: three aye, one nay, motion carried. Motion by Koontz and seconded by Kramer to approve the town purchase of pump as listed on Dakota Pump Invoice with the understanding that purchase price will be deducted from amount paid to contractor; vote: all aye, motion carried. Motion by Koontz to approve Consulting Services Agreement for Tax Increment Financing District 2 in the amount of \$16,200. Motion died for a lack of a second. Agreement will be added to the agenda for the Work Session on January 28, 2025. Motion by Ferguson and seconded by Serviss to approve Consulting Services Agreement for On-Call Services/Building Official in the amount of \$10,000 + inspection fees. Motion by Koontz and seconded by Kramer to amend the motion to approve after town attorney has reviewed and recommended approval; vote on original motion: all nay, motion failed; vote on amended motion: all aye, motion carried. Motion by Kramer and seconded by Ferguson to approve Consulting Services Agreement for DOI Bureau of Reclamation WaterSMART Grant Application in the amount of \$22,500; vote: all aye, motion carried.

PLANNING & ZONING: Discussion on request to waive late fees for town citizen. Motion by Kramer to reduce late fees to \$10 per month on utility bill when services are turned off and coordinate plan with customer to try and get payment and services restored. Motion died for a lack of a second. Motion by Ferguson and seconded by Serviss to cease late fees while services are turned off and services to be restored once outstanding bill is paid in full, once services are restored the late fees will apply if bill not paid on time; vote: three ayes, one abstain, motion carried. Motion by Serviss and seconded by Koontz to approve 2024-48-Digging/Grading/ROW Permit – Whitney Street Water Main Extension; vote: three ayes, one abstain, motion carried. Motion by Serviss and seconded by Ferguson to approve 2024-02 – Digging Permit – Parcel 015288 – Trenching water line; vote: all aye, motion carried.

CLAIMS: Motion made by Koontz and seconded by Ferguson to approve Payroll and Claims as presented; vote: all aye, motion carried; BANKWEST, classic web banking fee, \$25.00; BAROQUE ADVANTAGE LLC, pay application #1-lagoon expansion project, \$110,000.00; CBH CO-OP, shop tank rental, \$89.00; CONNIE LEIMER, trap/neuter/release program, \$27.00; DAKOTA SUPPLY GROUP, pipe/coupling/hydrant/curb stop-lagoon, \$1,574.76; CHUCK FERGUSON, snow removal/sand intersections, \$670.00; GOLDEN WEST TECHNOLOGIES, monthly service-January 2025, \$567.00; MT RUSHMORE TELEPHONE, phone/internet-13464441, 13468409, 13481044, \$260.53; OFFICE DEPOT, folders/labels/protector sheets, \$87.80; SANDER SANITATION, monthly sanitation service-December 2024, \$4,158.96; SOUTH DAKOTA DEPARTMENT OF REVENUE, sales tax for November/December 2024, \$399.62; SOUTHERN HILLS PUBLISHING, publishing/legal notices-December 2024, \$281.37; SILVERSMITH DATA, software integration & set-up, \$589.00; SOUTH DAKOTA 811, message fee/voice out October-December 2024, \$68.25  
**Accounts Payable Total: \$ 118,798.09.** Payroll related: Total Paid On:01/15/2025: General, \$2,448.43, Water, \$327.91, Sewer, \$196.75, Promoting City/ BBB, \$65.58; EFTPS-Electronic Federal Tax, FED/FICA TAX, \$772.36; **Total Payroll Related Paid: \$3,811.03. REPORT TOTAL: \$122,609.12.**

LAW ENFORCEMENT/ABATEMENTS/COMPLAINTS: Motion by Koontz to revoke Mr. Styles privileges for attending all regular meetings and work sessions until further notice. Motion was amended by Koontz and seconded by Kramer to also include special meetings; vote; three aye, one nay, motion carried.

LEGAL: Attorney Hagg commented on the above motion made.

PUBLIC WORKS: Ferguson provided updates on water and sewer departments. Holsworth provided an update on street maintenance.

FINANCE OFFICE: Monthly financial reports were provided for December 2024. Motion by Kramer and seconded by Ferguson to have finance officer ask town engineer if money is needed from CD that will mature on January 26, 2025, and either deposit funds into checking account or renew CD as recommended by town engineer; vote: all aye, motion carried. A letter of Comments from the 2022-2023 Audit was provided.

OLD BUSINESS: Joan Harris gave an update on FEMA/BRIC DTA Grant. Currently having bi-weekly meetings, with the next meeting on January 28, 2025. Dan Martin with Hermosa Area Growth and Development presented a letter stating the organization would like to withdraw their previous request for funding from the Town of Hermosa.

NEW BUSINESS: Motion by Kramer and seconded by Ferguson to implement \$12.80 sewer charge that was approved with Resolution 06-2023 on November 21, 2023, beginning with the February utility billing; vote: all aye, motion carried. Motion by Kramer and seconded by Serviss to approve Resolution 02-2025; vote: all aye, motion carried.

#### **RESOLUTION 02-2025**

#### **RESOLUTION TO AMEND THE DESIGNATED AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS**

**WHEREAS, the Town of Hermosa (the "Town") has determined it is necessary to proceed with improvements to its municipal wastewater treatment and collection system; and,**

**WHEREAS, the Town has secured financial assistance for the project through the South Dakota Board of Water and Natural Resources (the "Board"); and**

**WHEREAS, the Town previously approved Resolution No. 11-2021, dated December 21, 2021, where the Town Board President was designated as the authorized representative to sign the application and certify and sign payment requests in;**

**WHEREAS, the Town has determined it is necessary to amend the previous designation of authorized signatory to better accommodate the timeline for turnaround on pay requests when the Board President is not available for signature.**

**NOW THEREFORE BE IT RESOLVED by the Town as follows:**

**1. The Town Board President is hereby designated as an authorized representative of the Town to certify and sign payment requests for financial assistance awarded for the Project, and**

**2. The Town Board Vice President is hereby designated as an authorized representative of the Town to certify and sign payment requests in the event the Town Board President is not available for signature.**

**Adopted this 21<sup>st</sup> day of January 2025.**

APPROVED: \_\_\_\_\_  
(Board President/Vice President)

(Seal)

Attest: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Terri Cornelison, Finance Officer

Vote: Ferguson - Aye  
Harris - Absent  
Koontz - Aye  
Kramer - Aye  
Serviss - Aye

First Reading: January 21, 2025

Published: January 29, 2025

Motion by Kramer and seconded by Ferguson to approve combined election agreement between Custer School District 16-1 and the Town of Hermosa: vote: all aye, motion carried.

CITIZENS/TRUSTEE INPUT: Audience and trustees had input.

EXECUTIVE SESSION: No executive session held.

ADJOURN: Motion made by Ferguson and seconded by Serviss to adjourn meeting at 9:02 p.m., vote: all aye, motion carried.

ATTEST:

\_\_\_\_\_  
Terri Cornelison  
Finance Officer

\_\_\_\_\_  
Kelburn Koontz  
Town Board Vice-President

Published once at the approximate cost of \_\_\_\_\_.