

# CODE ENFORCEMENT COMPLAINT FORM



Town of Hermosa · 230 Main St. · PO Box 298 · Hermosa, SD 57744  
605-255-4291 · town @hermosasd.com

Address of Complaint: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Parcel# \_\_\_\_\_

Type of Complaint: (Check category that best applies)

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> Garbage/Debris       | <input type="checkbox"/> Junk Vehicles                  | <input type="checkbox"/> Zoning Violation | <input type="checkbox"/> Tall Grass/Weeds      |
| <input type="checkbox"/> Noise                | <input type="checkbox"/> Abandoned Vehicles             | <input type="checkbox"/> Yard Sale Signs  | <input type="checkbox"/> Sidewalk Obstructions |
| <input type="checkbox"/> RV Parking/Occupancy | <input type="checkbox"/> Dilapidated/Dangerous Building | <input type="checkbox"/> Other            |  |

Nature of Violation/Complaint: \_\_\_\_\_

If Vehicle involved provide description

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ License # \_\_\_\_\_

## Citizen Reporting Complaint

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you wish to be contacted regarding this complaint? ☐ YES ☐ NO

**Do not write below this line. For staff use only.**

Taken By: \_\_\_\_\_ Date: \_\_\_\_\_

Referred To:

Code Enforcement ☐ Public Works ☐ Board of Trustees ☐ Finance Officer ☐ Law Enforcement ☐

Date Referred: \_\_\_\_\_

Send letter regarding problem \_\_\_\_\_ Phone call: \_\_\_\_\_

Have public works fix problem \_\_\_\_\_ Is billing required \_\_\_\_\_