

HERMOSA TOWN BOARD  
REGULAR MEETING  
TUESDAY, JUNE 20, 2023 @ 6:00pm



1) **ROLL CALL:**

- A. BOT Roll Call: Henrichsen, Holsworth, Kramer, Schumack
- B. Acknowledgement of other Attendees
- C. Pledge of Allegiance to be led by Holsworth

2) **CALL FOR CHANGES:**

- A. Review of current agenda items
- B. Motion to accept the agenda as presented/amended

3) **CONSENT CALENDAR:**

- A. Approval of the June 5, 2023, Regular Meeting Minutes
- B. Approval of the June 12, 2023 Special Meeting Minutes

4) **CLAIMS:**

- A. Review Payroll and Claims
- B. Motion to approve the Claims as presented/amended

5) **OLD BUSINESS:**

- A. Annexation: Gumbo Lilly, Fairgrounds Place, McDermard Street
- B. Town Sign, pending
- C. Town Office: Deck Staining, pending
- D. Library: Deck Staining, pending
- E. Hermosa Connects
- F. Law enforcement contract
- G. Sidewalk extension. – from Ingalls Blvd

6) **ADJOURN:**

- A. Adjournment of Meeting with Old Board Members

7) **BOARD OF TRUSTEES:**

- A. Oath of Office – Donna Ferguson
- B. Oath of office – Jerry Styles
- C. Oath of office – Vicki Henrichsen

8) **RECOMMENCEMENT WITH NEW BOARD:**

- A. Roll Call – Vicki Henrichsen, Jerry Styles, Donna Ferguson, Dan Holsworth, Linda Kramer
- B. Acknowledgement of Trustee Conduct and Obligations (2023)

9) **APPOINTMENTS:**

- A. Election of Board of Trustee Officers

PRESIDENT:

Motion made and seconded to nominate \_\_\_\_\_ as Town Board President for one year term.

VICE PRESIDENT:

Motion made and seconded to nominate \_\_\_\_\_ as Town Board Vice President for one year term.

B. Assignment of Subcommittees:

- 1. Motion made and seconded to appoint \_\_\_\_\_ as Chairman and \_\_\_\_\_ as Vice Chair of the Water Committee.
- 2. Motion made and seconded to appoint \_\_\_\_\_ as Chairman and \_\_\_\_\_ as Vice Chair of the Sewer Committee.
- 3. Motion made and seconded to appoint \_\_\_\_\_ as Chairman and \_\_\_\_\_ as Vice Chair of the Streets Committee.

4. Motion made and seconded to appoint \_\_\_\_\_ as Chairman and \_\_\_\_\_ as Vice Chair of the Law Enforcement
5. Motion made and seconded to appoint \_\_\_\_\_ as Chairman and \_\_\_\_\_ as Vice Chair of the Finance Committee.

- C. Appointment & Oath of Office of Mitch Johnson, Town Attorney:
- E. Appointment & Oath of Office of Elmer Claycomb, Floodplain Administrator
- F. Oath of Office of Monika Serviss, Town Finance Officer, Hired Employee

10) **LAW ENFORCEMENT/ ABATEMENTS/COMPLAINTS:**

- A. Committee report
- B. Custer County Log
- C. Abatements  
Properties, Dumpster

11) **LEGAL:**

12) **ENGINEER:**

- A. Water Rehab Project (WRT System)
- B. Hermosa Sidewalk Project
- C. Sewer Project (Lagoon design & expansion)
- D. Water/Sewer Facility Plans  
Resolution(s) review  
DANR Award  
Bruels Email
- E. Black Hills Council of Local Governments
- F. Town of Hermosa Water and Sewer Extension Project
- G. Hermosa Hills Drainage  
Town accept Marie Street-pending  
Town accept Walter Street-pending
- H. Whitney Street Drainage  
SDARWS Report, Pending technician assistance, update on timeline  
Camera drainage/awaiting meeting with school board
- I. Facility Plan for Booster, Water Meters  
Possibly to add to USDA-pending
- J. Rural Development  
Application pending

13) **PLANNING & ZONING**

- A. Review of P&Z 06-13-2023 meeting minutes
- B. Permit 2022-25 - REVISED- Digging/ROW-Sewer Connection- Parcels 009318 & 009319
- C. 2023-06 – Commercial Remodeling Permit Application – 250 Main St. – Storage Loft – pending
- D. Permits for Custer County Fairgrounds.
- E. ADA Compliance – Hermosa Community Center
- F. 2023-18 – Manufactured Home Moving Permit Application – Walnut Grove Mobile Home Park – Lot #57
- G. Vendors Application/Fireworks – Black Powder Fireworks – June 27 – July 5 at Hermosa Community Center
- H. Contractors Licensing Ordinance – Chapter 112 – Review 112.03 - Requirement and Obligations

14) **PUBLIC WORKS**

- A. Committee Report
- B. Streets, Street Light Repairs, Water & Sewer Department Updates  
Trustee report on town lighting needs
- C. Agreement for performance of services of public works and town maintenance
- D. Chuck Irvine training expenses
- E. Walter street maintenance – move stop sign request, add gravel

- 15) **FINANCE OFFICE:**  
A. Monthly financials.  
B. Department updates  
C. SDPAA renewal  
D. Transportation economic development grants  
E. Grant research  
F. Animal license revenue  
G. 2024 Budget  
H. State sales tax change
- 16) **NEW BUSINESS:**  
A. Agenda item - Public comment  
B. Sales tax on Copies/Fax/Notary  
C. 2023 Elected officials Workshop  
D. Chicken ordinance  
E. MAP GIS Contract
- 17) **ITEMS FROM CITIZENS:** No action will be taken (3-minute time limit per speaker)  
Meetings of the Board of Trustees are open to the public. The audience may be allowed to comment on specific agenda items during the time allotted on the agenda for those items, according to established procedures of the Board. This is a time for members of the public to express concerns or discuss issues having relevance to the town. Anyone wishing to address the Town Board during this time shall be asked to identify themselves. The number of presentations and time allotted to individuals may be limited by the board president and individuals shall refrain from discussing personalities. The president at his discretion, may recognize patrons at other times during the board meeting. No action will be taken by the board on any issue related without being first placed on a future agenda, by the board, to allow for proper notice.
- 18) **EXECUTIVE SESSION:**  
A. Motion to enter Executive Session allowable by SDCL 1-25-2.1 – Legal/Personnel/Contract  
B. Motion to exit out of Executive Session  
C. Motions resulting from Executive Session
- 19) **TRUSTEE INPUT:**
- 20) **ADJOURN:** Motion by \_\_\_\_\_; Second by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ PM MST.

3 A.

**HERMOSA TOWN BOARD**  
**MONDAY, JUNE 5, 2023**  
**REGULAR MEETING @ 6.00pm**

ROLL CALL: Holsworth called the meeting to order on Monday, June 5<sup>th</sup> at 6.00 pm with the following members present: Henrichsen (absent), Holsworth, Kramer, Schumack. Also present: Chuck Ferguson, Mitch Johnson and citizens. Pledge of Allegiance led by Dan Holsworth.

CALL FOR CHANGES: Motion made, seconded to approve agenda as presented; Vote: all ayes, motion carried.

CONSENT CALENDAR: Motion made, seconded to approve May 16th, 2023 regular meeting minutes as presented; Vote: all ayes, motion carried.

CONFLICT OF INTEREST DECLARATION: None

CLAIMS A & B Business equipment Inc.: Monthly printer/Fax fee \$629.63; Black Hills Cooperation Inc.: Utilities-Electric 05/2023 \$2,860.79; Chuck Ferguson: Monthly agreement 04/2023, inspections & move STOP sign \$2,910.00; D&R Service Inc.: Air conditioner maintenance \$380.09; GovOffice: Website Annual fee \$667.80; Johnson law office: Legal advice/board meet \$1,037.00; Metering & Technology solutions: Twist tight extensions/meters \$1,422.67; Miller construction: 50 Ton Base course \$1,071.00; Mt. Rushmore telephone: Phone/Internet/Fax \$263.67; Pioneer bank & Trust: Adobe software-monthly fee/Bank charge for 2 signature acct. \$45.89; Rural Development: RD1 loan-June interest/principal \$1,278.00; RD2 loan-June interest/principal \$417.00; RD3 loan-June interest/principal \$222.00; SD Dept. of Revenue: Half of Malt bev. fee \$300.00; SD Municipal league: Budget training registration fee \$30.00; Accounts Payable Total: \$13,535.54. Payroll related: Paid On: 5/30/23 Legislative \$525.33, Financial administration \$2,807.17; Gen. Gov't buildings \$135.06, Water \$526.43, Sewer \$232.88, Promoting City/ BBB \$77.63; EFTPS-Electronic Federal Tax: FED/FICA TAX \$1,183.47; South Dakota Retirement System: \$888.04. Total Payroll related: \$6,376.01 REPORT TOTAL: \$19,911.55. GENERAL \$11,022.53, BBB GROSS RECEIPTS TAX \$354.18, WATER \$6,263.97, SEWER \$2,270.87. Motion made, seconded to approve claims list as presented; Vote: all ayes motion carried.

LAW ENFORCEMENT/ ABATEMENTS/COMPLAINTS: April's Custer County Log included in the meeting packet to show that the report has more detail to it, showing the street names for the calls. Complaints addressed.

LEGAL: None.

ENGINEER: Water Rehab Project (WRT System)- submittal is being prepared-pending. Hermosa Sidewalk Project-pending. Sewer Project (Lagoon design & expansion) – comments addressed and designs to be resubmitted by the end of the week to DANR for review and approval. Concern for high Ammonia levels being addressed by engineer, additional testing requested. Motion made, seconded to take samples from the manholes throughout the town each day for one week to help determine the source of high Ammonia levels in the lagoons, Chuck Ferguson to be reimbursed for above and beyond work to be done, time and milage for taking samples and delivering it to Midcontinent Lab; Vote: all ayes, motion carried. Water/Sewer Facility Plans and Black Hills Council of Local Governments-pending. Town of Hermosa water and sewer extension project-pending. Hermosa Hills drainage-awaiting final walk-through, after the light is installed on Walter street and gravel issues addressed. Whitney street drainage- continued monitoring the situation. Facility plans for booster, water meters and Rural development - pending. Motion made, seconded to remove I. Roy's drive-in from the agenda; Vote: all ayes, motion carried.

PLANNING & ZONING: Permit 2022-25-Digging/Row– pending. Permit 2023-06–commercial remodeling permit application – pending.

PUBLIC WORKS: Streets, streetlights, water, sewer update report by Chuck Ferguson. Public works agreement – pending. No expenses for Chuck Irvine's training. Stop sign on Walter street has been moved, gravel-pending. Motion made, seconded to allow to order 6 loads of gravel to continue working on street repairs; Vote: all ayes, motion carried.

FINANCE OFFICE: Monthly financials for the month of May presented in the packet. Department updates: Final Audit results for 2021 will be available in June. Monika Serviss will be attending Finance officers school 06/07/2023-06/09/2023 in Pierre. Certification of Election results is scheduled for Monday 06/12/2023 @6 pm BOT Special meeting. New board members to be sworn into the office on 06/20/2023 BOT Regular meeting @6pm. SDPAA renewal – pending. Grants – pending. Animal license revenue: suggested donation to Battle Mountain Humane society from the pet licensing fund. Board suggested to contact them and inquire about invoicing the Town for provided services instead of fixed donation each year. FO's relative coming for a visit from Lithuania, requested to adjust work hours for that time. Motion made, seconded to allow Monika Serviss work from 7am to 3 pm during the period of 07/01/2023-07/26/2023; Vote: all ayes, motion carried.

OLD BUSINESS: Annexation: Gumbo Lilly, Fairgrounds Place, McDermand Street-pending. Town Sign- pending. Town Office and Library deck Staining-pending. Hermosa connects- next meeting at the Hermosa coffee house on June 14<sup>th</sup>, 2023 @8.30am. Main

focus of the group at this time is Farmer's Market & Vendor Fair scheduled for June 24<sup>th</sup>. Requested to close part of 2<sup>nd</sup> street down to Vilas street for the event. Discussion held. Motion made, seconded to close the 2<sup>nd</sup> street starting at Main street down to Vilas street leaving access coming out of 1<sup>st</sup> street for emergency vehicles on June 24<sup>th</sup>, 2023 from 7AM to 5PM, contact law enforcement to ensure extra patrol and inform fire department of the event; Vote: all ayes, motion carried. Information about Hermosa Connects group and upcoming events can be found at [www.hermosaconnects.com](http://www.hermosaconnects.com) website as well as Facebook page.

NEW BUSINESS: Law enforcement: Contract with Custer County sheriff's department is up for renewal on July 22, 2023. Town hiring it's own Police officer to serve the town is an option that is considered and the position will be advertised to see if there are any possible candidates. At the same time will be working with Custer County towards the renewal process in case the town cannot find a licensed police officer. Motion made, seconded to allow advertising for the police officer's position for the Town of Hermosa; Vote: all ayes, motion carried. Possibility of sidewalk extension from Ingalls Blvd to American Legion discussed. Motion made, seconded for the purpose of discussion to let DOT know the town is in favor to extend the sidewalk; Vote: 3 nays, motion failed. Discussion held. Because the project is outside town limits, the board expressed concerns that the in-town residents should not be paying maintenance fees. Suggested to contact 2 entities that the sidewalk would benefit the most and ask if they would consider covering maintenance fees or at least a part of it. Motion made, seconded to contact Richard Zacher and ask if the project costs will be covered by DOT 100%? Is it going to be a 6' wide sidewalk and if the 5 lights installed will be LED? Contact St. Michael's Church and Hermosa senior center to gather information on their position on this matter; Vote: all ayes, motion carried.

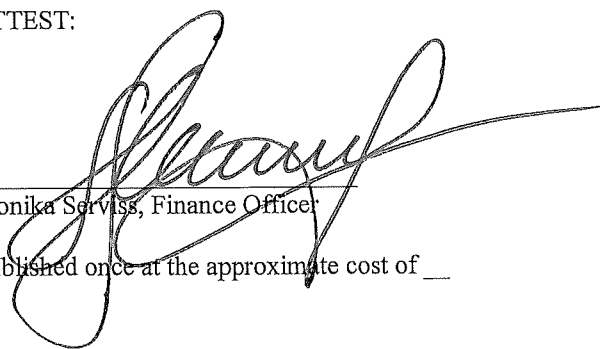
ITEMS FROM CITIZENS: Audience had input.

TRUSTEE INPUT: Great meeting and information.

EXECUTIVE SESSION: None

ADJOURN: Motion made, seconded to adjourn the meeting at 7.21pm; Vote: all ayes, motion carried.

ATTEST:

  
\_\_\_\_\_  
Monika Serviss, Finance Officer

\_\_\_\_\_  
Dan Holsworth, Town Board President

Published once at the approximate cost of \_\_\_\_

HERMOSA TOWN BOARD  
Special Meeting  
Monday, June 12th, 2023 @ 6:00pm



3 B.

**ROLL CALL:** Holsworth called the meeting to order on Monday, June 12<sup>th</sup>, 2023 at 6.00 pm with the following members present: Henrichsen, Holsworth, Kramer (absent), Schumack. Citizens also present. Pledge of Allegiance led by Dan Holsworth.

**CALL FOR CHANGES:** motion made, seconded to approve agenda as presented; Vote: all ayes, motion carried.

**NEW BUSINESS:** Certification of election results, Combined election June 6th 2023. Motion made by Henrichsen, seconded by Schumack to accept election results for 2 year term – Trustee: Bradley Westergard 67 and Donna Ferguson 79; Vote: all ayes, motion carried. Motion made by Schumack, seconded by Henrichsen to accept election results for 3 year term – Trustee: Vicki Henrichsen 68, Shanna Harris 65, Jerald Styles 78, Charles Irvine 60; Vote: all ayes, motion carried. Motion made by Henrichsen, seconded by Schumack to accept election results for Term Limit ordinance: YES 93, NO 59; Vote: Henrichsen – aye, Schumack – aye, Holsworth – nay, motion carried. Motion made by Henrichsen, seconded by Schumack to accept election results for Chickens to be allowed in Town limits ordinance; Vote: all ayes, motion carried. Chicken ordinance will be added to the BOT Agenda, need to create permit application form, set the fee schedule and application process.

**ITEMS FROM CITIZENS:** None

**TRUSTEE INPUT:** look forward to working with the new board. Good, short meeting.

**EXECUTIVE SESSION:** None.

**ADJOURN:** Motion made, seconded to adjourn the meeting at 6.06 pm; Vote: all ayes, motion carried.

ATTEST:

A large, stylized handwritten signature in black ink, appearing to read "Monika Serviss".

Monika Serviss  
Finance Officer

\_\_\_\_\_  
Dan Holsworth  
Town Board President

4 A.

## Claims for approval 06-20-2023

VENDOR	REFERENCE	AMOUNT
Chuick Irvine	Training expense June 2023	\$ 105.00
Custer County Sheriff	Law enforcement contract	6666.67
Flowers Plus	5 Potted planters- Town office	\$ 94.05
Gelden West Technologies	Monthly service-June23	\$ 563.50
Hagg & Hagg LLP	DANR Issue/Legal Water/Sewer	\$ 9,641.90
Monika Serviss	Annual FO school travel expense	\$ 552.10
Sanders Sanitation	Monthly sanitation service 05/23	\$ 3,873.87
Southern Hills Publishing	Election notices	\$ 1,281.42
<b>Accounts Payable Total</b>		<b>\$ 22,778.51</b>
<b>Payroll related: 6/15/23</b>		
	Financial administration	\$ 1,920.49
	Water	\$ 157.94
	Sewer	\$ 263.24
	Promoting City/ BBB	\$ 52.64
Health Pool of SD	FO/Admin single health/life 06/23	\$ 1,835.74
EFTPS-Electronic Federal Tax	FED/FICA TAX	\$ 604.03
<b>Payroll Total</b>		<b>\$ 4,834.08</b>
<b>***REPORT TOTAL ***</b>		<b>\$ 27,612.59</b>
GENERAL		\$ 20,221.20
BBB GROSS RECEIPTS TAX		\$ 68.83
WATER		\$ 399.30
SEWER		\$ 256.59
TOTAL FUNDS		\$ 20,945.92

5 E.

**Hermosa Connects Inc**  
**Meeting Minutes**  
**May 9 , 2023 @ 0830**  
**Hermosa Coffee House**

Meeting called to order @ 0835 by Rick Mills.

**Attendees & Introductions:** Rick Mills, Dan Martin, Monika Serviss, Jerry Styles, Vicki Henrichsen, Bobbie Klaski, Steve Klaski, Frosty Paris, Bob Knapp, Sarah Gadbois, Cathay Mack, Nick Brengle, Peg Ryan, Ali Van Sambeek, Pat Mack, Crystal Strand, Karry Sears, Linda Hasselstrom, Valena Baker, Desa Lintz, Margie Jurrens, Leo Van Sambeek & Matthew Ramsey.

**Officer's Reports**

**President/Vice President Report**

**Secretary's Report** was given by Valena Baker. Question RE: Van Sambeek with or without a space for recording purposes (determined with space). No further discussion was brought forth when asked. Bob Knapp 'Motion to approve, with changes' and 'Second' by Dan Martin.

**Treasurer's Report** was given by Valena Baker. The Treasurer's Report was reviewed with the group and no further discussion was brought forth when asked. Desa Lintz 'Motion to approve' and 'Second' by Linda Hasselstrom.

**Old Business**

**Farmer's Market & Vendor Fair** Ali Van Sambeek presented to the group that at this time there approximately 30 vendors signed up and paid. There are 2 food trucks confirmed and they are Fork Real and Tandoor Bocado.

**Website/Marketing** Ali Van Sambeek continued to present and topics came up during presenting. They included that there was an option to approach the Board of Trustees and see if they could waive fees associated with the vendors. Facebook interest in Vendor Fair/Farmers Market is at @ 200. There was a call to Nathan at Custer County Chronicle to communicate details of the event. An idea was brought up to communicate with other Chambers. Question was brought up as to what to have at the Hermosa Connects booth? Basket including contributions from Hermosa businesses was an idea of focus. It was noted that there were two (2) 3x10 signs to promote the fair and also 218.00 for a tablecloth.

**The Designated Park on North 3rd Street** No new details, tabled for this meeting.

**New Business**

**Change weekday for Hermosa Connects Meeting** Rick Mills had a request to the group to change the routine Tuesday meetings to Wednesday to allow for his summer work schedule and to be able to officiate the Hermosa Connects meetings. The group was open and the discussion went to having the next follow up meetings on June 7th and July 5th. It was also mentioned that these changes were only for the summer months.

**Hermosa Students/Summer Jobs** was presented by Frosty Paris and Valena Baker. Mr. Paris detailed his involvement in asking 8th graders about their interest in helping in the Hermosa community with needed work. Valena presented to the group about the needs that are seen for those looking for summer work and then those who are looking for help with various needs (i.e yard work, mowing, etc.) There was discussion of including high school students and perhaps creating a Google Doc. The group agreed that this was a good community pursuit and a committee of interested community members were looking to work on the program. The committee volunteers were Monika Serviss, Jerry Styles, Bobbie Klaski, Forest Paris and Vicki Henrichsen.

**Hermosa Connects Inc**  
**Meeting Minutes**  
**May 9 , 2023 @ 0830**  
**Hermosa Coffee House**

**Open Group Discussions/Presentations**

Jerry Styles - Introduced the topic of a Christmas Lights Decoration Competition. A Hermosa community member asked to remain anonymous while donating 500.00 to the competition. There was a committee formed to follow up on this including Desa Lintz, Bobbie & Steve Klaski.

Sarah Gadbois - Presented to the group to consider the shirts that would be needed to offer for our upcoming events.

Pat & Cathy Mack - Sticker marketing was introduced.

Leo Van Sambeek - Raffle was presented and made mention of a 'Bucking Bull' and Raffle Board.

Margie Jurrens - Looking for someone to help resurrect headstones that have tipped over. Would need equipment.

Community Member - Questions about BBB, 1% tax. Monika Serviss answered some questions but referred most questions to be taken to Joan Harris of the Hermosa Newsletter.

***Valena Baker***

Secretary/Treasurer

# Police officer

Hermosa, SD

**Job Title:** Police Officer

**Opening Date:** Position Open Until Filled

**Pay Range:** Depends on experience

## DESCRIPTION

The Town of Hermosa is seeking a motivated and hard-working individual with a law enforcement certification for the position of Police Officer. This position is responsible for the enforcement of federal, state, and local laws and the protection of life and property.

Officers patrol the Town, respond to calls for service, conduct investigations, enforce traffic laws, conduct code enforcement, arrest offenders, provide assistance to other emergency service providers and engage the community and its members in a positive, professional manner.

## QUALIFICATIONS:

Education: High School diploma or G.E.D.

Age: Candidates must be 21 years of age.

Criminal History: No felony or domestic violence conviction.

License: Valid South Dakota driver's license.

Certification: It is required that applicants hold a current law enforcement certification in South Dakota or have the ability to transfer another state's certification through the reciprocity process.

Must meet the minimum requirements as established by the Law Enforcement Standards Board.

## SELECTION PROCESS:

Applicants that meet the above listed requirements will be invited for an interview which will determine eligibility for a conditional offer of employment.

## CONDITIONS OF EMPLOYMENT:

A candidate receiving a conditional offer of employment will undergo a background investigation, psychological evaluation, physical examination and drug screening.

**Contact Town of Hermosa at 605-255-4291**

**From:** Marty Mechaley  
**Sent:** Monday, June 5, 2023 10:51 PM  
**To:** Monika Serviss  
**Subject:** Re: Town of Hermosa - contract

Hello.  
Yes it will be on for the following commission meeting, I am not able to attend this Wednesday  
Thanks  
Marty

Sent from my iPhone

On Jun 5, 2023, at 14:48, Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)> wrote:

Hi Marty,  
Just got the Agenda for Custer County Commissioners meeting and I don't see us on there for the law enforcement contract, will it go on the next agenda?

Thank you,

*Monika Serviss*  
Finance Officer  
Town of Hermosa  
[605-255-4291](tel:605-255-4291)

<83C2DA1650414D32916BC10D724AE595[6685303].png>  
230 Main St., PO Box 298  
Hermosa, SD 57744

**From:** Marty Mechaley  
**Sent:** Friday, June 2, 2023 4:03 PM  
**To:** Monika Serviss  
**Subject:** Re: Town of Hermosa - contract

You bet, have a great weekend as well.

Sent from my iPhone

On Jun 2, 2023, at 14:52, Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)> wrote:

Hi Marty,  
Just wanted to thank you for sending Derrick Reifenrath to provide information about the law enforcement hiring process. He's been very helpful! Much appreciated

Thank you and have a great weekend!

*Monika Serviss*

Finance Officer  
Town of Hermosa  
605-255-4291

<83C2DA1650414D32916BC10D724AE595[6618830].png>  
230 Main St., PO Box 298  
Hermosa, SD 57744

**From:** Marty Mechaley  
**Sent:** Thursday, June 1, 2023 1:27 PM  
**To:** Monika Serviss  
**Subject:** Re: Town of Hermosa - contract

Hello.

I would have to talk with the County Commission about the contract cost and if there would be any changes - they actually set the amount for the original contract. Sorry, I won't be able to have that done before your meeting on the 5th. I will however ask for it to be put on the next agenda.

Unfortunately, it is difficult to find qualified people in law enforcement right now. I would strongly recommend to start conducting research and advertising early if that's the route you choose. There are rules set out by law enforcement standards for hiring which I can provide as well.

Thanks again,  
Marty  
Sent from my iPhone

On Jun 1, 2023, at 12:20, Monika Serviss  
<monika@hermosasd.com> wrote:

Hi Marty,

56.

**From:** Zacher, Rich  
**Sent:** Wednesday, June 7, 2023 8:57 AM  
**To:** Monika Serviss  
**Subject:** RE: SD40 Hermosa to Cheyenne River reconstruction

Monika

The DOT covers 100% of the initial construction costs. The Town of Hermosa will be responsible for maintenance and paying the electricity bill for the lighting.

I have included your request for a 6' sidewalk and LED lighting to be included in the scope of work. It will be easier to get it added now. If Hermosa wishes to have the work removed from the scope, please let me know. I will keep you informed if we include the sidewalk and lighting.

Thanks



Richard Zacher  
Custer Area Engineer  
Better Lives Through Better Transportation  
P.O. Box 431 | US385 South  
Custer SD, 57730  
O: [605.673.4948](tel:605.673.4948) | C: [605.673.9014](tel:605.673.9014)  
<https://dot.sd.gov/>

**From:** Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)>  
**Sent:** Tuesday, June 6, 2023 12:44 PM  
**To:** Zacher, Rich <[Rich.Zacher@state.sd.us](mailto:Rich.Zacher@state.sd.us)>  
**Subject:** RE: [EXT] SD40 Hermosa to Cheyenne River reconstruction

Hi Rich,

So we discussed the sidewalk project yesterday and we are in favor of it but I was asked to get some clarification on some questions:

- \*Will the project's cost be covered by DOT 100%?
- \*Is it going to be 6' wide? To match our current sidewalks
- \*Will Light poles be LED?

We will also talk to St. Michael's Church and the Senior Center and ask if they would consider covering maintenance costs or at least share it with the town. The board understands that it would be a great addition and is in favor of it, just have to get the questions answered before making final decision.

Thank you,

*Monika Serviss*

Finance Officer  
Town of Hermosa  
605-255-4291



230 Main St., PO Box 298  
Hermosa, SD 57744

**From:** Zacher, Rich  
**Sent:** Tuesday, May 16, 2023 7:43 AM  
**To:** Monika Serviss  
**Subject:** SD40 Hermosa to Cheyenne River reconstruction

Monika

The DOT discussed the project from Hermosa to the Cheyenne River. One question that came up was the possible need to extend the sidewalk and highway lighting from Ingalls Blvd to the entrance of St. Michael's Church and the Senior Center. We have not designed anything yet, but it may include curb and gutter, sidewalk and 5 light poles.

In the opinion of Hermosa, is there a need to extend the sidewalk? If yes, remember that maintenance of the sidewalk and lights will become the responsibility of the Town of Hermosa.

Thanks



Richard Zacher  
Custer Area Engineer  
Better Lives Through Better Transportation  
P.O. Box 431 | US385 South  
Custer SD, 57730  
O: 605.673.4948 | C: 605.673.9014  
<https://dot.sd.gov/>







STATE OF SOUTH DAKOTA  
COUNTY OF CUSTER  
MUNICIPALITY OF HERMOSA  
CERTIFICATE OF ELECTION

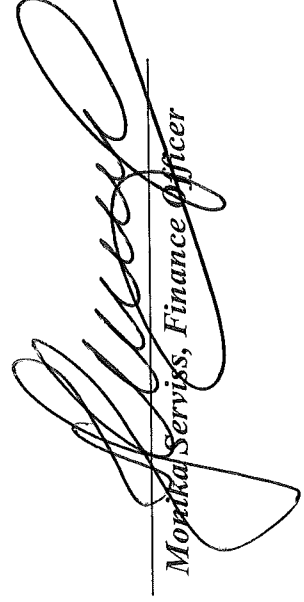


*THIS IS TO CERTIFY that on the 6<sup>th</sup> day of June 2023, at the municipal election held throughout the city of Hermosa.*

***Vicki Henriksen***

*was duly elected by the qualified voters of the town of Hermosa to the office of Trustee for a term of 3 year(s) beginning June 20, 2023.*

*Dated at Hermosa, South Dakota, this 20<sup>th</sup> day of June 2023.*

  
Monika Serviss, Finance Officer

J A.

STATE OF SOUTH DAKOTA  
COUNTY OF CUSTER  
MUNICIPALITY OF HERMOSA  
CERTIFICATE OF ELECTION

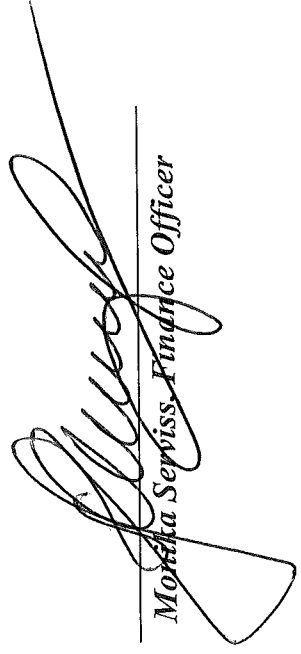


*THIS IS TO CERTIFY that on the 6<sup>th</sup> day of June 2023, at the municipal election held throughout the city of Hermosa.*

***Jerald Styles***

*was duly elected by the qualified voters of the town of Hermosa to the office of Trustee for a term of 3 year(s) beginning June 20, 2023.*

*Dated at Hermosa, South Dakota, this 20<sup>th</sup> day of June 2023.*

  
Monita Seviss, Finance Officer

STATE OF SOUTH DAKOTA  
COUNTY OF CUSTER  
MUNICIPALITY OF HERMOSA  
CERTIFICATE OF ELECTION

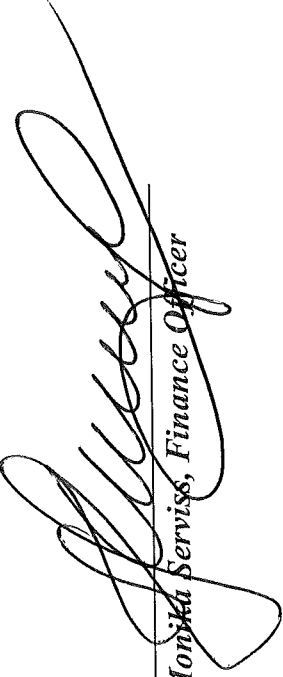


*THIS IS TO CERTIFY that on the 6<sup>th</sup> day of June 2023, at the municipal election held throughout the city of Hermosa.*

***Donna Ferguson***

*was duly elected by the qualified voters of the town of Hermosa to the office of Trustee for a term of 2 year(s) beginning June 20, 2023.*

*Dated at Hermosa, South Dakota, this 20<sup>th</sup> day of June 2023.*

  
\_\_\_\_\_  
Monika Serviss, Finance Officer

# POLICY #1

## CODE OF CONDUCT

### Policy 1.1 (revised) Trustee & Board Conduct and Obligations

All Trustees, and Board Members, whether elected or appointed, have a responsibility to at all times conduct themselves in a manner befitting the position. Each Trustee must remember their first priority is to act in the best interest of the Town of Hermosa and to not let personal prejudice, history or bias effect decisions made as a Trustee.

### 1. POLICY STATEMENT

- (a) This Code of Conduct is a public declaration of the principles of good conduct and standards of behavior that Elected and Appointed Members of the City of Hermosa are committed to demonstrate in the performance of their responsibilities as community representatives
- (b) The principles and standards in the Code of Conduct are in addition to the requirements of any other relevant Regulation/s.

### 2. PRINCIPLES

- 1) Trustees and Board Members will seek to achieve a team approach when dealing with one another and they will seek to achieve an environment of mutual respect and trust. They shall establish a working relationship with fellow Members recognizing and respecting the diversity of opinion and seeks to achieve the best possible outcomes for the community.
- 2) Trustees and Board members will treat Town Staff with respect and tolerance of their different roles in achieving the Board Objectives. They will ensure their behaviors are not and cannot be interpreted to constitute bullying and/or harassment.
- 3) In all things, Trustees and Board Members must act with honesty and integrity and conduct themselves in a way generating community trust and confidence in them as individuals, and which enhances the role and image of the Board and local Government generally.
- 4) Trustees and Board Members will be fair, reasonable, just, non-discriminatory and honest in their dealings with individuals and organizations and behave in a manner facilitating constructive communication between the Board and the community.
- 5) Trustees and Board Members will not make improper use of information acquired or make improper use of their position as a Member of the Board.
- 6) Trustees and Board Members are expected to show commitment by completing the specified training courses, and updating as needed. Trustees and Board members will discharge their duties conscientiously and to the best of their abilities, in a fair, honest and

respectable manner according to the law.

- 7) Information provided to or obtained by a Trustees or Board Member in the course of his or her duties is to be respected for its confidentiality and used in a careful and prudent manner consistent with the nature of said information.
- 8) Trustees and Board Members must have due regard to the laws dealing with conflict of interest in relation to all their duties and behaviors and exercise the highest level of integrity expected of people holding public office.

### 3. DEFINITIONS

**Harassment** is unlawful. Harassment is usually based on a real or perceived difference such as race, sex or disability. Harassment may lead to the person who is being harassed feeling offended, humiliated intimidated or being disadvantaged. Harassment consists of unwelcome, offensive, abusive, belittling or threatening behavior directed at another person.

**Bullying** is a form of harassment and is not acceptable. Bullying results from treating another person in a less favorable way by intimidatory, offensive, degrading or humiliating behavior. Bullying may be an offence under the Occupational Health Safety and Welfare Act (1986) and may result in serious penalties.

### 4. PROCEDURES

- A. Meetings are to be conducted in accordance with Robert's Rules of Order. Although our town is small and informal, order must be maintained to ensure all actions will be supported by law. Outbursts, inflammatory comments, and personal attacks will not be tolerated by anyone in attendance at any meeting including trustees, staff and/or citizens.
- B. Meetings shall begin promptly at the specified hour.
- C. Many actions taken by a governing body require not just a majority vote of the quorum but a majority vote of *all* the elected officials. Not having the appropriate number of Trustees in attendance at any meeting affects the efficient functioning of the entire community.
- D. Any Board member or Trustee not in attendance within ten minutes of the beginning or end of any meeting shall not be paid for said meeting unless by action of the other Trustees (Board Members) in attendance. Trustees shall be paid at the first meeting of each month for meetings attended during the prior month. P&Z Board Members shall be paid quarterly.
- E. Trustees and Board members shall complete W-4 and I-9 forms prior to receiving the first paycheck.
- F. Committee appointments ensure all areas of the Town's business receive proper attention; thus it is the appointee's responsibility to be knowledgeable of the happenings of and fulfill

their obligations to their respective committees and to report applicable information at meetings.

G. Packets containing information to be discussed at the next scheduled meeting will be available by 5pm the Friday prior to each meeting. These packets will be available for pick up at any time in the drop-box, or from the Finance Officer during regular business hours; thus allowing each Trustee sufficient time to review the information and investigate any questions or concerns *before* the meeting thus allowing meetings to progress smoothly, efficiently, and quickly.

H. No person (Trustee, Board Member, Employee, Citizen, or Committee member) may, at any time, enter Town property or conduct Town business under the influence of drugs or alcohol.

**Trustees and Members of Board are accountable to the Board and the community for compliance with this Code of Conduct.**

- A complaint alleging a breach of the Code of Conduct, must be made in writing by any person and, subject to clauses of this Code, must be investigated by the Board of Trustees.
- The complaint must identify the provision(s) of the Code which it alleges have been breached and provide all evidence available to support the allegation.

Date:

Signature: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SEAL.

(\*\*Signatures of all Board Members\*\*)

Attest:

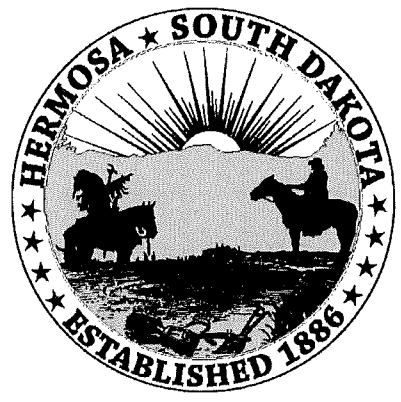
---

Monika Serviss, Finance Officer

President of Board of Trustees

gc.

STATE OF SOUTH DAKOTA, )  
) Town of Hermosa  
County of Custer )



# OATH

I, Mitchell Johnson, having been hired to the office of Town Attorney within and for the Town of Hermosa, in said County and State, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of South Dakota and the Ordinances of said Town of Hermosa, and that I will faithfully and impartially, to the best of my knowledge and ability, perform all duties of my said office of Town Attorney.

\_\_\_\_\_

Subscribed and sworn to before me this 20<sup>th</sup> day of June 2023.

\_\_\_\_\_

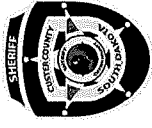
Dan Holsworth, President  
Hermosa Board of Trustees







**CUSTER COUNTY SHERIFF'S OFFICE**  
 SHERIFF MARTY MECHALEY  
 420 MT RUSHMORE ROAD, CUSTER, SOUTH DAKOTA, 57730  
 PHONE: (605) 673-8146 FAX: (605)673-8154



Hermosa - May 2023 CFS's

Printed on June 12, 2023

CFS Date/Time	CFS #	Case Number	Code	Code : Description	Address	Zone
05/01/23 06:04:50	CFS2303964		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA	HERMOSA
05/01/23 23:27:08	CFS2303991		AMB	AMB : Ambulance Calls	MAIN ST, HERMOSA	HERMOSA
05/02/23 16:21:41	CFS2304012		TRAFFCOMP	TRAFFCOMP : Traffic	DONNA ST, HERMOSA	HERMOSA
05/04/23 12:16:19	CFS2304069		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA	HERMOSA
05/04/23 20:28:38	CFS2304087	2023-00214	DIST	DIST : Disturbance	FERGUSON ST / E HERMOSA	HERMOSA
05/04/23 22:56:15	CFS2304093		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA	HERMOSA
05/05/23 02:05:48	CFS2304095	2023-00215	THEFTMV	THEFTMV : Theft - Motor	N. HEARTLAND HERMOSA	HERMOSA
05/05/23 21:37:44	CFS2304119		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA	HERMOSA
05/06/23 22:19:23	CFS2304140		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA	HERMOSA
05/08/23 06:02:40	CFS2304165		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA	HERMOSA
05/08/23 12:58:05	CFS2304183		EXT	EXT : Extra Patrol	HERMOSA, HERMSOA HERMOSA	HERMOSA
05/09/23 07:38:07	CFS2304205		SPATROL	SPATROL : School Patrol	4TH ST, HERMOSA, HERMOSA	HERMOSA
05/10/23 07:36:25	CFS2304242		SPATROL	SPATROL : School Patrol	4TH ST, HERMOSA, HERMOSA	HERMOSA
05/10/23 10:22:04	CFS2304247		HARR	HARR : Harassment	N. HEARTLAND HERMOSA	HERMOSA

10 B.

CFS Date/Time	CFS #	Case Number	Code	Code : Description	Address Zone
05/10/23 19:00:50	CFS2304268		911A	911A : 911 Abandoned	43.84037, -103.20057 HERMOSA
05/11/23 07:37:07	CFS2304276		SPATROL	SPATROL : School Patrol	4TH ST, HERMOSA, HERMOSA
05/11/23 10:16:47	CFS2304280		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA HERMOSA
05/11/23 18:00:47	CFS2304308		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA HERMOSA
05/11/23 22:33:55	CFS2304315		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA HERMOSA
05/12/23 10:11:33	CFS2304323		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA HERMOSA
05/13/23 08:31:52	CFS2304353			: Report Not Needed	HERMOSA SD HIGHWAY
05/13/23 20:07:10	CFS2304370		ALM	ALM : Alarm	MAIN ST, HERMOSA
05/13/23 22:11:37	CFS2304372		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/13/23 22:57:22	CFS2304373		AOA	AOA : Assist Other	N HEARTLAND HERMOSA
05/14/23 14:15:52	CFS2304385		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/14/23 16:17:19	CFS2304391		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA HERMOSA
05/14/23 18:21:08	CFS2304395	2023-00232	DIST	DIST : Disturbance	N, HEARTLAND HERMOSA
05/14/23 21:18:45	CFS2304399		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/15/23 07:33:37	CFS2304403		SPATROL	SPATROL : School Patrol	4TH ST, HERMOSA, HERMOSA
05/15/23 07:51:36	CFS2304405		COMPOL	COMPOL : Community	N, HEARTLAND HERMOSA
05/15/23 17:17:33	CFS2304423		PAPSERV	PAPSERV : Paper Service	VILAS ST, HERMOSA
05/15/23 18:19:46	CFS2304425		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA HERMOSA

CFS Date/Time	CFS #	Case Number	Code	Code : Description	Address Zone
05/15/23 22:08:52	CFS2304438		EXT	EXT : Extra Patrol	VILAS STREET, HERMOSA
05/16/23 07:36:53	CFS2304449		SPATROL	SPATROL : School Patrol	4TH ST, HERMOSA, HERMOSA
05/16/23 15:30:53	CFS2304462		THAZ	THAZ : Traffic Hazard	43 840545, -103.1994 HERMOSA
05/17/23 06:02:51	CFS2304482		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/17/23 13:23:56	CFS2304495		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA, HERMOSA
05/17/23 14:29:01	CFS2304499		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA, HERMOSA
05/17/23 22:22:06	CFS2304508		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/18/23 05:59:03	CFS2304513		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/18/23 08:44:38	CFS2304514	2023-00237	SIG2	SIG2 : EMER, ACCIDENT,	4TH ST, HERMOSA, HERMOSA
05/18/23 15:10:17	CFS2304531		TOW	TOW : Tow	N HEARTLAND HERMOSA
05/18/23 15:24:31	CFS2304532		SPATROL	SPATROL : School Patrol	4TH ST, HERMOSA, HERMOSA
05/18/23 15:54:31	CFS2304536		EXT	EXT : Extra Patrol	HERMOSA AREA, HERMOSA
05/18/23 22:20:06	CFS2304548		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/19/23 06:02:24	CFS2304553		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA
05/19/23 19:36:10	CFS2304579		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA, HERMOSA
05/19/23 22:40:17	CFS2304586		PERSUSP	PERSUSP : Suspicious	MAIN ST / VILAS ST, HERMOSA
05/20/23 17:28:21	CFS2304619		911M	911M : 911 Misdial	4TH ST, HERMOSA, HERMOSA
05/21/23 12:15:41	CFS2304649		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA, HERMOSA

CFS Date/Time	CFS #	Case Number	Code	Code : Description	Address	Zone
05/21/23 19:00:15	CFS2304661		ANMLABS	ANMLABS : Animal Abuse	RUPP ST LOT 14, HERMOSA	HERMOSA
05/22/23 20:12:10	CFS2304720		LIVESTOCK	LIVESTOCK : Livestock	MARIE ST, HERMOSA	HERMOSA
05/22/23 20:17:29	CFS2304721		EXT	EXT : Extra Patrol	HERMOSA HERMOSA	HERMOSA
05/23/23 01:02:27	CFS2304724		911A	911A : 911 Abandoned	2ND ST, HERMOSA	HERMOSA
05/23/23 05:57:30	CFS2304727		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA	HERMOSA
05/23/23 07:27:11	CFS2304728		LIVESTOCK	LIVESTOCK : Livestock	MARIE ST, HERMOSA	HERMOSA
05/23/23 13:14:06	CFS2304743	2023-00247	CONCIT	CONCIT : Concerned	230 MAIN STREET, HERMOSA	HERMOSA
05/23/23 14:53:15	CFS2304749		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA HERMOSA	HERMOSA
05/23/23 20:21:07	CFS2304758		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA	HERMOSA
05/24/23 06:00:18	CFS2304767		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA	HERMOSA
05/24/23 14:34:08	CFS2304786		911A	911A : 911 Abandoned	COOLIDGE HERMOSA	HERMOSA
05/24/23 15:20:19	CFS2304789		ODOR	ODOR : Odor	N WILDER BLVD, HERMOSA	HERMOSA
05/25/23 06:02:05	CFS2304812		EXT	EXT : Extra Patrol	VILAS ST, HERMOSA, HERMOSA	HERMOSA
05/25/23 07:33:07	CFS2304816	2023-00253	THEFTB	THEFTB : Theft From	4TH ST, HERMOSA, HERMOSA	HERMOSA
05/25/23 11:35:34	CFS2304838		911A	911A : 911 Abandoned	43 83931, -103.1983 HERMOSA	HERMOSA
05/25/23 16:51:20	CFS2304860		911A	911A : 911 Abandoned	SOUTH HERMOSA	HERMOSA
05/26/23 11:26:21	CFS2304880		911O	911O : 911 Out Of County	43 840073, -103.1964 HERMOSA	HERMOSA
05/26/23 15:52:08	CFS2304888		911M	911M : 911 Misdial	MAIN ST, HERMOSA	HERMOSA

CFS Date/Time	CFS #	Case Number	Code	Code : Description	Address Zone
05/26/23 17:00:10	CFS2304890		9110	9110 : 911 Out Of County	RAPID CITY, RAPID HERMOSA
05/27/23 12:54:38	CFS2304920		DISVEH	DISVEH : Disabled	SOUTH DAKOTA HERMOSA
05/27/23 13:04:59	CFS2304921		MOTASST	MOTASST : Motorist	SOUTH DAKOTA HERMOSA
05/28/23 15:06:01	FRC2305337		AMS	AMS : Ambulance Standby	hermosa rodeo HERMOSA
05/29/23 20:58:49	CFS2304999		EXT	EXT : Extra Patrol	VILAS STREET, HERMOSA
05/30/23 15:26:44	CFS2305022		EXT	EXT : Extra Patrol	HERMOSA, HERMOSA HERMOSA
05/30/23 18:07:21	CFS2305029		PAPSERV	PAPSERV : Paper Service	MARIE ST, HERMOSA
05/30/23 19:46:27	CFS2305035		DIST	DIST : Disturbance	VILAS ST, HERMOSA
05/31/23 20:22:56	CFS2305080		EXT	EXT : Extra Patrol	VILAS STREET, HERMOSA

**Total Records: 77**

12 A.

**From:** lberg@proacesinc.com  
**Sent:** Tuesday, June 13, 2023 12:55 PM  
**To:** 'McIntire, Mark'  
**Cc:** Monika Serviss; gjholsworth@midco.net; dfinch@proacesinc.com  
**Subject:** Town of Hermosa - WRT Water Treatment System  
**Importance:** High

Good Afternoon Mark,

I have attached a submittal for the Town of Hermosa on their Proposed WRT Water Treatment System for approval by SDDANR.

Currently this project does not have a folder on the Sharepoint site so I have just attached it to this email.

Do you need anything additional in order to review?

Thank you!  
**Leah M. Berg, P.E.**  
Civil Engineer / President



Affordably Creative Engineering Services, Inc  
324 St. Joseph St, Suite 200  
Rapid City, SD 57701  
Fax 605-716-1144  
Phone 605-716-4646  
Cell 605-545-1120  
[LBerg@proacesinc.com](mailto:LBerg@proacesinc.com)

12 B.

**From:** Gran, Logan  
**Sent:** Tuesday, June 13, 2023 12:53 PM  
**To:** Monika Serviss  
**Subject:** RE: QA Review for PCN 07RK

Hi Monika,

The project was awarded and low bid can be found here:  
<https://apps.sd.gov/HC65C2C/EBS/lettings/01112023final.pdf>

**From:** Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)>  
**Sent:** Tuesday, May 16, 2023 1:06 PM  
**To:** Gran, Logan <[Logan.Gran@state.sd.us](mailto:Logan.Gran@state.sd.us)>  
**Subject:** RE: [EXT] QA Review for PCN 07RK

Hi Logan,  
Just wanted to check in to see if you have any updates on the Sidewalk project?

Have a wonderful day.  
Thank you,

*Monika Serviss*  
Finance Officer  
Town of Hermosa  
[605-255-4291](tel:605-255-4291)



230 Main St., PO Box 298  
Hermosa, SD 57744

**From:** [Gran, Logan](mailto:Logan.Gran@state.sd.us)  
**Sent:** Wednesday, January 18, 2023 11:49 AM  
**To:** [Monika Serviss](mailto:monika@hermosasd.com)  
**Subject:** RE: QA Review for PCN 07RK

Thanks Monika. This email is all I need. I will keep you all in the loop.

**From:** Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)>  
**Sent:** Wednesday, January 18, 2023 12:25 PM  
**To:** Gran, Logan <[Logan.Gran@state.sd.us](mailto:Logan.Gran@state.sd.us)>  
**Subject:** RE: [EXT] QA Review for PCN 07RK

**From:** Gran, Logan  
**Sent:** Friday, January 13, 2023 12:06 PM  
**To:** Monika Serviss; Zach Grapentine  
**Subject:** RE: QA Review for PCN 07RK

Sorry guys, I didn't see I forwarded a spreadsheet with the first email!

Looks like the total cost should be about \$50,103.89 for the City (cell C29 in the spreadsheet).

**From:** Gran, Logan  
**Sent:** Friday, January 13, 2023 12:59 PM  
**To:** Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)>; Zach Grapentine <[Zach.Grapentine@interstateeng.com](mailto:Zach.Grapentine@interstateeng.com)>  
**Subject:** RE: [EXT] QA Review for PCN 07RK

Hi Monika,

The original agreement was for \$37,350.00. I will check with our bid letting office on final numbers, but it will be over \$61,000. Construction costs alone are \$23,737 over the original amount and we also added funds to the Preliminary Engineering.

**From:** Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)>  
**Sent:** Friday, January 13, 2023 10:13 AM  
**To:** Gran, Logan <[Logan.Gran@state.sd.us](mailto:Logan.Gran@state.sd.us)>; Zach Grapentine <[Zach.Grapentine@interstateeng.com](mailto:Zach.Grapentine@interstateeng.com)>  
**Subject:** RE: [EXT] QA Review for PCN 07RK

Good morning Logan,

I am the new finance officer for the Town of Hermosa. Trying to catch up with all the project. So the final amount the town will need to fund is \$37,340.00?

Please take Gail off the e-mail list and add me in: [Monika@hermosasd.com](mailto:Monika@hermosasd.com)

We have BOT meeting on 01/17/2023, we can make a decision that day and I can send you a response right after the meeting, later in the day around 7-8 pm. Will that work for you?

Thank you,

*Monika Serviss*  
Finance Officer  
Town of Hermosa  
605-255-4291



230 Main St., PO Box 298

**PCN 07RK - Hermosa Shared Use Path**

Reference Agreement #717147

<b>Total Project Estimated Amount</b> (per Background item 3 of the agreement)	\$189,795.00		
	<b>TAP Funds</b> (per I.M of Agreement)	\$152,455.00	
	<b>City Funds</b> ; includes 19.68% City Match on federal eligible items per I.M of Agreement)	\$37,340.00	
	<b>Pre-Bid Opening</b>		
State's Original Construction Estimate (Federal Eligible Costs)	\$142,260.56	<b>TAP Funds (80.32%)</b>	<b>City Funds (19.68%)</b>
Construction Estimate per Agreement (Exhibit A)	\$141,100.00	\$113,331.52	\$27,768.48
<b>Difference</b>	\$1,160.56	City agreed to fund this difference	
<i>Per Part 1.H of the Agreement: Plans must either be revised to reduce construction costs, or the City must agree to fund the difference</i>			
<i>Note - per Part 1.K of the Agreement, If the low bid received is over the State Construction Est (Federal Eligible Costs), the exceeding amount will be eligible for TAP Funding at a rate of 80.32% with a 19.68% City Match.</i>			
Low Bid (1/11/2023)	\$198,013.50	<b>TAP Funds (80.32%)</b>	<b>City Funds (19.68%)</b>
Amount Over State's Original Construction Estimate (\$198,013.50 - \$142,260.56)	\$55,752.94	\$44,780.76	\$10,972.18
City's Total Infrastructure Contribution (\$27,768.48 + \$1,160.56 + \$10,972.18)	\$39,901.22		
<b>Current Anticipated Project Funding Breakdown</b> based on latest estimates and cost incurred (considering City is willing to fund the Difference mentioned above)			
	<b>TAP Funds</b>	<b>City Funds</b>	<b>Total</b>
Preliminary Engineering	\$22,363.25	\$5,479.44	\$27,842.69
Construction Costs (Low Bid)	\$158,112.28	\$39,901.22	\$198,013.50
Construction Engineering	\$10,521.92	\$2,578.08	\$13,100.00
Non-Infrastructure (Bikes, etc.)	\$0.00	\$2,145.15	\$2,145.15
<b>TOTALS =</b>	<b>\$190,997.45</b>	<b>\$50,103.89</b>	<b>\$241,101.34</b>



STATE OF SOUTH DAKOTA  
DEPARTMENT OF TRANSPORTATION

ON THE PROPOSALS RECEIVED ON 01/11/2023, THE FOLLOWING AWARDS HAVE BEEN MADE BY THE SOUTH DAKOTA  
TRANSPORTATION COMMISSION AND REQUIRED ENTITIES:

--- Rout & Seal ---

9/ NH-P 0012(304)

PCN: 08R1

COUNTIES: Deuel, Grant, Hamlin,  
Roberts

Various Locations in the Watertown Area

Lot Pros, LLC  
Fergus Falls, MN

\$96,030.72

\* INDICATE COMINATION BIDS - AWARD OF THE COMBINATION(S) WAS MADE TO THE SAME BIDDER BASED ON THE  
TOTAL OF ALL THE PROJECTS IN THE COMBINATION(S).

12 c.



# TRANSMITTAL

Mail       Hand Deliver      Fax:   
 UPS       Electronic       Hard copy to follow     Hard copy will not follow

DATE: June 6, 2023

TO: SDDANR  
Attn: Tina McFarling  
Pierre, SD

FROM: Leah Berg

PROJECT: Town of Hermosa – Lagoon Expansion  
Project, Hermosa, SD

PROJECT #: 20-1144j

FAX #: \_\_\_\_\_

PAGES (including cover): \_\_\_\_\_

Herewith we are sending the following:

Shop Drawing(s)    Report(s)    Specifications    RFP    Estimate    Letter(s)    CD(s)    Observation Report  
 Change Order    Addenda    Pay Request    Plan(s)    Permit(s)    Contract    Photo(s)    Other

Enclosed are: Revised Project Manual including Design Plans, Revised Design Narrative, and Responses to  
Comments from SDDANR.

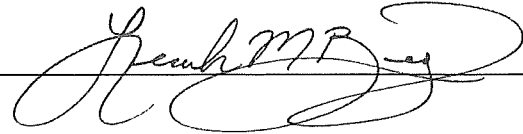
For Approval    For Your File    For Review & Comment    As Requested    For Distribution    Submittal/Resubmittal  
 For Action    For Your Use    Returned for Corrections    For Signature    Please Return    Other

**MESSAGE:**

Items uploaded via SharePoint

Any questions or comments please let me know, cell 605-545-1120, LBerg@proacesinc.com.

Thank You!

SIGNED: 

COPY: Town of Hermosa

File

**HERMOSA PLANNING & ZONING BOARD  
REGULAR MEETING  
June 13, 2023 @ 6:00pm**



13 A.

ROLL CALL: Harris called the meeting to order at 6:00pm with the following members present; Harris, Irvine, Westergard, Waltman and Klaski absent. Liaison Schumack. Pledge of Allegiance led by Harris.

CALL FOR CHANGES: Motion made; seconded to amend the approve the agenda as presented; vote; all aye; motion carried.

CONSENT CALENDAR: Motion made; seconded to approve the May 9, 2023, meeting minutes. Vote; all aye; motion carried. May 23<sup>rd</sup> meeting was cancelled.

CONFLICT OF INTEREST DECLARATION: None

OLD BUSINESS:

Permit 2022-18 – Custer County Concession Stand – Motion made; seconded to remove from agenda; vote; all aye; motion carried.

Permit 2022-25 – Parcels 009318 & 009319 – Design for Sewer System – Pending

ADA Compliance – Hermosa Community Center – Accessibility Ramp to upstairs entrance. Owner was present to answer questions regarding requested requirements from town for accessibility ramp to entrance upstairs. Previously agreed upon timeline was to be completed by June 30, 2023. Nick Brengle indicated they had received some quotes for purchasing/installing the ramp but would not be able to meet the requested timeline date of June 30, 2023. Brengle requested more time to come up with other affordable options. Board requested owner keep us informed and motion made; seconded to extend deadline to September 12, 2023; vote; all aye; motion carried.

NEW BUSINESS:

Permit 2023-18 – Manufactured Home Moving Permit Application – Walnut Grove Mobile Home Park – Lot 57 -Motion made; seconded to approve application; vote; all aye; motion carried.

Vendors Application – Firework sales – Black Powder Fireworks – June 27<sup>th</sup> through July 5<sup>th</sup> at Hermosa Community Center. Board voiced concerns where the fireworks will be located in the building kept separate and away from children. Nick indicated the Firework sales would be probably upstairs. Board member expressed concerns if they possessed an adequate number of fire extinguishers. Nick will comply with all state regulations and contact the Fire Marshal. Motion made; seconded; to approve Vendor Permit application with fee of \$150.00 and 5% of gross sales; vote; all aye; motion carried.

REVIEW BOT MINUTES: June 5, 2023

ORDINANCE REVIEW & WORK ITEMS:

Contractors Licensing Ordinance – Chapter 112 - 112.03 – Discussion from Harris who did not attend the work session on May 30, 2023, included changing the ordinance requiring everyone who works in town to purchase a Contractor’s License. Any remodeling and/or maintenance project inside or outside of your home would require a license from the town if Ordinance were approved. Currently the ordinance states if you are listed on a permit, you must obtain a Contractor’s License in the town of Hermosa. Harris had questions on how the town would be able to enforce the requirements and obligations of proposed 112.03(A). Motion made; seconded to move proposed ordinance to the June 20, 2023, BOT meeting; vote; Harris nay; Irvine aye; Westergard aye; motion carried.

Solar (Panels) Ordinance – Pending

Review of 2018 Comprehensive Plan – Pending

COMPLETED WORK ITEMS SENT TO BOT:

TRUSTEE INPUT:

CITIZEN INPUT:

ADJOURN: Motion made, seconded to adjourn the meeting at 6:40pm; Vote; all aye; motion carried.

There may be a quorum of Board of Trustees present at Planning & Zoning Meetings

Joan Harris, Planning & Zoning Board President

Jill Dybvig, Administrative Assistant

Hours of Operation:  
Monday - Friday 8:00-5:00

In accordance with Federal law and U.S. Department of Agriculture policy, this Institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).

13 D.

# Town of Hermosa

PO Box 298 • 230 Main Street • Hermosa, SD 57744  
Phone (605) 255-4291 • Fax (605) 255-4094  
Email: town@hermosasd.com

## COMMERCIAL BUILDING / REMODELING PERMIT APPLICATION

(This Building Permit Is Valid For One Year-----Please See Page 2 for Exceptions)

DATE 5-10-2022 PERMIT # 2022-18

Receipt # \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ Amount \_\_\_\_\_ (\$75.00)

Register to receive

Is Property in the Flood Plain? \_\_\_\_\_ Yes  No Zoning District \_\_\_\_\_

\*\*\*IF YES - YOU NEED A FLOODPLAIN DEVELOPMENT PERMIT\*\*\*

### ALL PLANS TO BE PREPARED, SEALED AND SIGNED BY A REGISTERED ENGINEER OF SOUTH DAKOTA!!

Property Owner Names(s): Custer County  
Mailing Address 420 Mount Rushmore Road  
City Custer State SD Zip 57730  
Phone # Home \_\_\_\_\_ Work 605-673-8109  
Building address if different than mailing address: Custer County Fair Grounds  
Email: SMowery@CusterCountySD.com

### LEGAL DESCRIPTION:

Subdivision name: \_\_\_\_\_ Lot# \_\_\_\_\_ Block \_\_\_\_\_ Lot size 18.49 acres  
Zoning District Exempt

### CLASS OF WORK TO BE DONE:

New structure  Demolition \_\_\_\_\_ Remodel \_\_\_\_\_ Addition \_\_\_\_\_  
Proposed Use of Building: Storage - Bathrooms - Concession Stand 40' x 20'  
Building Area (Sq. Ft.): 800 Height: \_\_\_\_\_ # of Units: \_\_\_\_\_ with  
No. of Stories: 1 No. Bathrooms: 2 Deck: \_\_\_\_\_ Deck Area (Sq. Ft.): \_\_\_\_\_ 6' covered  
porch area

### TYPE OF USE:

Commercial \_\_\_\_\_ Accessory \_\_\_\_\_ Other

### CONTRACTOR INFORMATION:

Contractors must all be registered with the Town of Hermosa

\* Will need to advertise for bids

General Contractor (Project POC/responsible party): \_\_\_\_\_ Phone: \_\_\_\_\_  
Structural Contractor \_\_\_\_\_ Phone \_\_\_\_\_  
Electrical Contractor \_\_\_\_\_ Phone \_\_\_\_\_  
Plumbing Contractor \_\_\_\_\_ Phone \_\_\_\_\_  
Heat/Mechanical \_\_\_\_\_ Phone \_\_\_\_\_  
Excavation Contractor \_\_\_\_\_ Phone \_\_\_\_\_  
Landscape Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Are there any of the following on site: Hazardous materials YES / NO  
Lead paint YES / NO  
Asbestos YES / NO  
Does the building have a Historical Designation: YES / NO

Parcel # 009305 OFFICE USE ONLY

Are signs to be constructed: YES / NO

(If yes, a detailed drawing and sign permit are required)

Current utilities on site: Gas Water Electricity Municipal Sewer Septic

Proposed utilities: Water Sewer - from mains to site

Describe Work: Build Concession Stand / Storage / Bathrooms

TOTAL COST ESTIMATE OF IMPROVEMENTS: \$ 220,000

TOTAL SQUARE FOOTAGE OF PROJECT 800

Every permit issued by the Planning Administrator under the provisions of this code shall expire by limitation and become null and void if the building or work authorized by such permit is not commenced within 12 months from the date of such permit or if the building or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of one year. If so, before such work can be re-started, an extension of the permit shall be first obtained to do so, and a service charge of \$35.00 shall be required, provided no changes have been made or will be made in the original plans and specifications for such work. Provided that such suspension or abandonment has not exceeded two (2) years.

In filling this application, I hereby grant to the Hermosa Planning & Zoning commission, and the Hermosa Town Board, and their designee(s), permission to inspect any and all structures and land involved in my application for the purpose of ascertaining compliance with the ordinance of the Town of Hermosa and the State of South Dakota, which permission shall continue so long as the application or an appeal there-on is pending. It is my responsibility to ensure the presence of the Town Maintenance Supervisor during water and sewer connections.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

I understand Permit application fees are due upon submittal and are non-refundable. Final fees are based upon building calculations and are due and payable when permit has been approved. Permits are reviewed by the town engineer; those expenses will be included with the permit fees and applicant will be responsible for those expenses.

**A CERTIFICATE OF OCCUPANCY MUST BE OBTAINED BEFORE OCCUPYING STRUCTURE.**

[Signature]  
Signature(s) of Owner(s) (If Owner Builder)

5-10-22  
Date

\_\_\_\_\_  
Signature(s) of Contractor/Authorized Agent

\_\_\_\_\_  
Date

**ALL APPLICATIONS MUST BE APPROVED BY THE HERMOSA PLANNING AND ZONING COMMISSION AND THE HERMOSA BOARD OF TRUSTEES PRIOR TO COMMENCEMENT**

PLANNING AND ZONING COMMISSION	HERMOSA BOARD OF TRUSTEES
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
NAME: _____	NAME: _____
TITLE: _____	TITLE: _____
SIGNATURE: _____	SIGNATURE: _____
DATE: _____	DATE: _____
APPLICATION FEE: \$75.00 DATE PAID: _____	DATE PERMIT ISSUED: _____

**7-27-1. Construction and maintenance of exhibition buildings--Acquisition of property--Tax levy.**

The county commissioners may erect, maintain, repair, remodel, and otherwise improve upon any ground owned or acquired by purchase, including by contract for deed or lease with purchase option, lease, gift, bequest, or otherwise, any building to be used for the exhibition of stock, farm produce, school work, and domestic arts, or for the sale of livestock, or for farmers' or other meetings or any other purpose which in the discretion of the county commissioners is to the benefit of the best interests of the county. The board may purchase, including by contract for deed or lease with purchase option, lease, or otherwise acquire by gift, bequest, or otherwise, any other real property in the county with or without buildings thereon, or lease space in any building within the county, for any of the above specified purposes. The county commissioners may levy a tax for any of the purposes not to exceed thirty cents per thousand dollars of taxable valuation of taxable property in the county. The levy authorized by this section is in addition to the levy authorized in § 10-12-21.

**Source:** SL 1921, ch 169; SDC 1939, § 12.2305; SL 1951, ch 30; SL 1963, ch 50; SL 1973, ch 47, § 1; SL 1975, ch 81, § 1; SL 1985, ch 15, § 25; SL 1985, ch 77, § 11; SL 1990, ch 55.



**7-27-1.1. Municipal annexation of fair land--Continued jurisdiction of county commissioners.**

If the land upon which any fair established pursuant to the provisions of this chapter is annexed by a municipality, the board of county commissioners shall continue to regulate maintenance, construction, and supervision of the fairgrounds.

**Source:** SL 1976, ch 99, § 1.

**7-27-3. Conduct of county fair by commissioners--Delegation of powers--Purposes of fair.**

It shall be lawful for the county commissioners in their discretion to purchase, including by contract for deed or lease with purchase option, or lease or acquire by gift, bequest, or otherwise, land in such county and to erect or lease and maintain, repair, remodel, and otherwise improve at any time suitable buildings thereon for county fair purposes and to conduct a county fair thereon, employing a secretary or manager therefor, and to do any and all things in the premises which are ordinarily done by the manager conducting county agricultural and industrial fairs, or to delegate any and all such powers for the conduct of such fair to a county fair board or nonprofit operating corporation as provided by §§ 7-27-10 and 7-27-11, including the right to charge for entrance thereto and to offer premiums for exhibits thereat. In the discretion of the county commissioners county fair purposes may include buildings, equipment, and other facilities for 4-H achievements days or any other 4-H activity, and any funds provided by this chapter may be allocated and used for such expenditures.

**Source:** SL 1915, ch 125, § 1; RC 1919, § 5808; SL 1919, ch 144; SL 1929, ch 96, § 1; SL 1937, ch 84, § 1; SDC 1939, § 12.2601; SL 1941, ch 34; SL 1951, ch 31, § 1; SL 1953, ch 27; SDC Supp 1960, § 12.2601 (1); SL 1975, ch 81, § 2.

### ADA Compliance - Hermosa Community Center

The

<b>Action</b>	<b>Timeline - 2023</b>	<b>Timeline - 2024</b>
1. Handicapped Parking Signs, minimum of two spaces	Jan. 1, 2023	
2. Smoke Alarms upstairs & downstairs	Jan. 1, 2023	
3. Carbon Monoxide Detector, upstairs & downstairs	Jan. 1, 2023	
4. Accessibility Ramp for entrance upstairs	June 30, 2023	
5. Accessibility Ramp, lift, or other to go down stairs - OR		
*Ada Accessible restroom upstairs		*DEADLINE FOR ADA ACCESSIBLE RESTROOM UPSTAIRS – JUNE 30, 2024

The Town of Hermosa requires a Commercial Remodel Permit, along with any required documents asked for on permit or by P&Z, before items 4 & 5 are started.

As discussed at the Hermosa Planning & Zoning meeting of September, 17, 2022;

OLD BUSINESS:

Permit 2022-30 – Informational – Desa Lintz CPA Prof. LLC. – Conversation included a few items need to be addressed before occupying the downstairs office space. Motion made and seconded to approve FYI if items are completed before occupying space. 1. Provide in the front of building one handicapped accessible parking spot with sign. 2. Confirmation chair lift is in working order. 3. Confirm restroom doors in basement are wide enough to comply with ADA requirements. 4. Verify or install working smoke alarm in office. Vote; all aye; motion carried. An inspection utilizing the ADA checklist of the upstairs and outside will be completed by the town’s Building Inspector and provided at future P&Z meeting. Owners have agreed they will come up with a plan and timeline to complete items that are not up to ADA standards. Timeline to be reviewed annually.

\_\_\_\_\_  
Signed  
Town of Hermosa

\_\_\_\_\_  
Signed  
Hermosa Community Center

# Town of Hermosa

13 F.

PO Box 298 • 230 Main Street • Hermosa, SD 57744

Phone (605) 255-4291 • Fax (605) 255-4094

Email: town@hermosasd.com

## MANUFACTURED HOME MOVING PERMIT APPLICATION

DATE 5-24-2023

PERMIT # 2023-18

Receipt # _____	Cash _____	Check # <u>116</u>	Amount # <u>85.00</u>
-----------------	------------	--------------------	-----------------------

I, Evelyn Cooper, OWNER, having complied with all provisions of Hermosa Ordinance 153 and having secured the services of \_\_\_\_\_, who is/will be registered with the Town of Hermosa as a licensed building and structure mover, am hereby requesting permission to move a structure or mobile/manufactured/modular home from its existing location in the City/Town of South Turtle Lake, County, Minnesota (State) to a new location in the Town of Hermosa, Custer County, SD on the 15 day of June, 20 23.  
 The route to be taken during this move is as follows: To Walnut Grove Trailer Park Lot # 57

I notified the Hermosa Town Maintenance Supervisor of this move on 6/15/2023.  
 I notified the SD Highway Patrol of this move on \_\_\_\_/\_\_\_\_/20\_\_\_\_.  
 The move is to be completed by 6/15/2023

Mobile home serial number: FMT410MN20S264 Tax Decal Number: \_\_\_\_\_  
 Make: Friendship Model: M14  
 Year Manufactured: 2020 \* Seller: \_\_\_\_\_  
 Cost: \_\_\_\_\_ Lienholder: \_\_\_\_\_

I hereby certify that the information that I have provided is correct and that I have attached a copy of a receipt showing that current taxes have been paid in full.

OWNER Signature \_\_\_\_\_ Date 5/23/23  
 Email: mcooper8484@yahoo.com

Parcel # 012062  
OFFICE USE ONLY

ALL APPLICATIONS MUST BE APPROVED BY THE HERMOSA PLANNING AND ZONING COMMISSION AND THE HERMOSA BOARD OF TRUSTEES PRIOR TO COMMENCEMENT.

<p>PLANNING AND ZONING COMMISSION  <input type="checkbox"/> Approved <input type="checkbox"/> Denied</p> <p>NAME: _____          TITLE: _____          SIGNATURE: _____          DATE: _____          APPLICATION FEE: <u>\$85.00</u> DATE PAID: _____</p>	<p>HERMOSA BOARD OF TRUSTEES  <input type="checkbox"/> Approved <input type="checkbox"/> Denied</p> <p>NAME: _____          TITLE: _____          SIGNATURE: _____          DATE: _____          DATE PERMIT ISSUED: _____</p>
--	--

# Town of Hermosa

PO Box 298 • 230 Main Street • Hermosa, SD 57744  
Phone (605) 255-4291 • Fax (605) 255-4094  
Email: town@hermosasd.com

## DEALER DISCLOSURE FORM FOR MANUFACTURED HOMES

**NOTICE:** The intent of this disclosure form is to determine if the new manufactured/mobile home in discussion is pursuant to the most current recorded version of the Mobile Home Ordinance 153, and its proposed placement location is within an applicably zoned lot within a mobile home park that is in active compliance with Section 153.02 of the Mobile Home Ordinance 153, and THEREFORE may qualify for immediate placement approval; thereby avoiding unnecessary litigations.

MANUFACTURER:	<u>Friendship</u>			
MODEL:	<u>MH</u>	YEAR:	<u>2020</u>	
SERIAL NUMBER:	<u>FMT 410 MN 205 2664A</u>		SIZE:	<u>16 x 76</u>

AUTHORIZED DEALER:	_____		
	(Company Name)	(phone)	
DEALER'S ADDRESS:	_____		
	(street)	(city)	(state) (zip code)
DATE INSPECTED:	_____	INSPECTED BY:	_____
SIGNATURE:	_____	DATE:	_____

PURCHASER'S NAME:	<u>Heeth</u>	<u>Young</u>			
	(First)	(Last)			
CO-PURCHASER:	<u>Mindy</u>	<u>Young</u>			
	(First)	(Last)			
ADDRESS:	<u>6894</u>	<u>Lacy Lane SW</u>	<u>Pequot Lakes</u>	<u>MN</u>	<u>56472</u>
	(street)	(mailing)	(city)	(state)	(zip)
PHONE NUMBERS:	<u>(218) 851-7660</u>	<u>(218) 568-7360</u>			
	(Day)	(Evening)			

NEW LOCATION OF HOME:	<u>300 Main St Hermosa</u>	<u>Lot 57</u>
	(Physical Address only)	(Please include lot number if applicable)

I have read and understand the notice provided within this statement, and certify the information provided within the Dealer's Disclosure statement and the Property Condition Statements to be valid and just.

Signature Mindy Young Date 5/23/23

Pursuant to Ordinance 153.99 Any person, firm, association, or corporation who violates, disobeys, omits, neglects, or refuses to comply with, or resists the enforcement of, any of the provisions of this Ordinance shall, upon conviction thereof, be subject to a fine of one hundred dollars (\$100.00) together in addition to the cost of the enforcement action, including but not limited to reasonable attorney fees, expert fees, and inspector fees; each day violation shall constitute a separate offense. Compliance therewith may also be enforced by injunctive order at the suit of the petitioner or the owner of real estate within the district affected by the regulation of this Ordinance.

# Town of Hermosa

PO Box 298 • 230 Main Street • Hermosa, SD 57744

Phone (605) 255-4291 • Fax (605) 255-4094

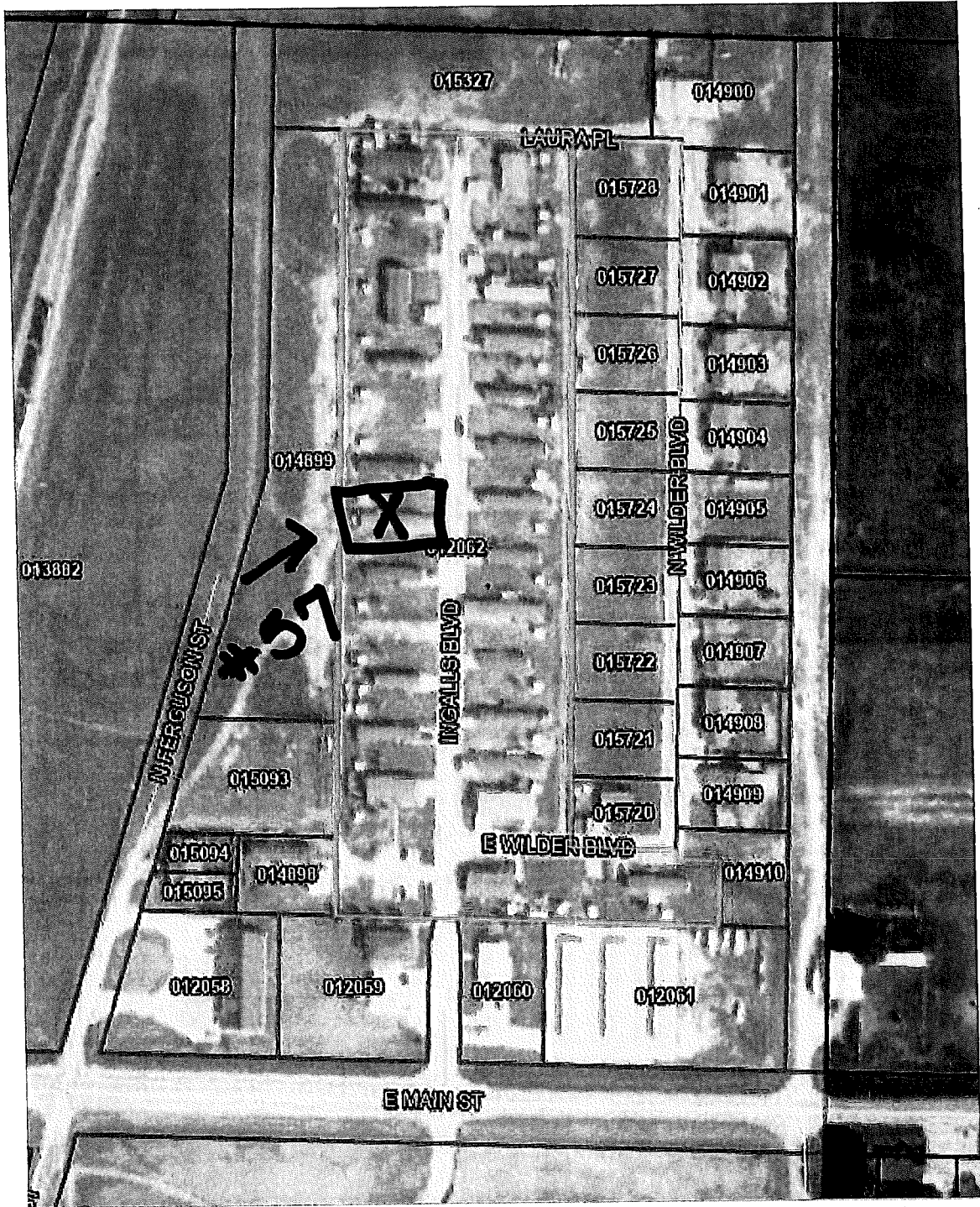
Email: town@hermosasd.com

## PLEASE PROVIDE PICTURES OF TRAILER (ALL SIDES)

	PROPERTY CONDITION STATEMENTS	YES	NO	UNABLE TO DETERMINE	REPAIRS MADE (If applicable)
1	Is there currently any damage and/or defects in the roof?		<input checked="" type="checkbox"/>		
2	Is there currently any damage and/or defects in the frame?		<input checked="" type="checkbox"/>		
3	Is there currently any damage and/or defects to the siding?		<input checked="" type="checkbox"/>		
4	Is there currently any damage and/or defects to the skirting?		<input checked="" type="checkbox"/>		
5	Is there currently any damage and/or defects to the interior walls?		<input checked="" type="checkbox"/>		
6	Is there currently any damage and/or defects to the exterior walls?		<input checked="" type="checkbox"/>		
7	Is there currently any damage and/or defects to the interior doors?		<input checked="" type="checkbox"/>		
8	Is there currently any damage and/or defects to the exterior doors?		<input checked="" type="checkbox"/>		
9	Is there currently any damage and/or defects to the windows?		<input checked="" type="checkbox"/>		
10	Is there currently any damage and/or defects to the ceiling?		<input checked="" type="checkbox"/>		
11	Is there currently any damage and/or defects to the flooring?		<input checked="" type="checkbox"/>		
12	Is there currently any damage and/or defects in the electrical system?		<input checked="" type="checkbox"/>		
13	Is there currently any damage and/or defects in the plumbing system?		<input checked="" type="checkbox"/>		
14	Is there currently any damage and/or defects in the heating system?		<input checked="" type="checkbox"/>		
15	Is there currently any damage and/or defects in the cooling system?		<input checked="" type="checkbox"/>		
16	Has the home ever been lived in?	<input checked="" type="checkbox"/>			
17	Is the siding all the same color?	<input checked="" type="checkbox"/>			
18	Is the skirting and/or trim, shutters, etc. all the same color? (if applicable)				
19	Are all the shingles the same color? (if applicable)	<input checked="" type="checkbox"/>			
20	Is the color of the home of an earth tone or considered conservative?	<input checked="" type="checkbox"/>			
21	Is the home currently habitable?	<input checked="" type="checkbox"/>			

**Additional Information:** Explanation of "YES" responses to questions 1-16, and explanation of "NO" responses to questions 17-21 of the above.

Pursuant to Ordinance 153.99 Any person, firm, association, or corporation who violates, disobeys, omits, neglects, or refuses to comply with, or resists the enforcement of, any of the provisions of this Ordinance shall, upon conviction thereof, be subject to a fine of one hundred dollars (\$100.00) together in addition to the cost of the enforcement action, including but not limited to reasonable attorney fees, expert fees, and inspector fees; each day violation shall constitute a sperate offense. Compliance therewith may also be enforced by injunctive order at the suit of the petitioner or the owner of real estate within the district affected by the regulation of this Ordinance.



Dn/a  
 Commercial  
 6.88

Owner Address WALNUT GROVE MOBILE HOME PARK, LLC  
 PO BOX 1138  
 RAPID CITY, SD 57709-1138

# Town of Hermosa

13 G.

PO Box 298 • 230 Main Street • Hermosa, SD 57744  
Phone (605) 255-4291 • Fax (605) 255-0294  
Email: town@hermosa.sd.com

## TRANSIENT VENDOR & PEDDLERS APPLICATION

DATE 6-9-23

Receipt # _____	Cash _____	Check # _____	Amount _____
-----------------	------------	---------------	--------------

\* NOT PAID Yet!!

### Transient Vendor & Peddler Information

Company Name Black Powder, LLC DBA Black Powder Fireworks  
 Owner/President Brad Schmitz / Kevin Brennan  
 Mailing Address 3229 Cherry Ln. N. Fargo, ND 58102  
 Email bschmitz@blackpowderfireworks.com / kbrennan@blackpowderfireworks.com  
 Phone \_\_\_\_\_ Call 651-373-0297  
 Description of Items to Be Sold Class C 1.4g retail fireworks  
 Location of Temporary Business 122 Vilas St. Hermosa, SD 57744  
 Times When the Sales Will Be Conducted June 27 - July 5 2023 \*  
 South Dakota Vendor License \_\_\_\_\_  
 South Dakota Sales Tax License # Applied - Confirmation # 321883

Fees: 1 day - \$25.00 7days - \$100.00 Monthly - \$300.00 +5% ?

The Above Information is True and Correct

Vendor Signature \_\_\_\_\_

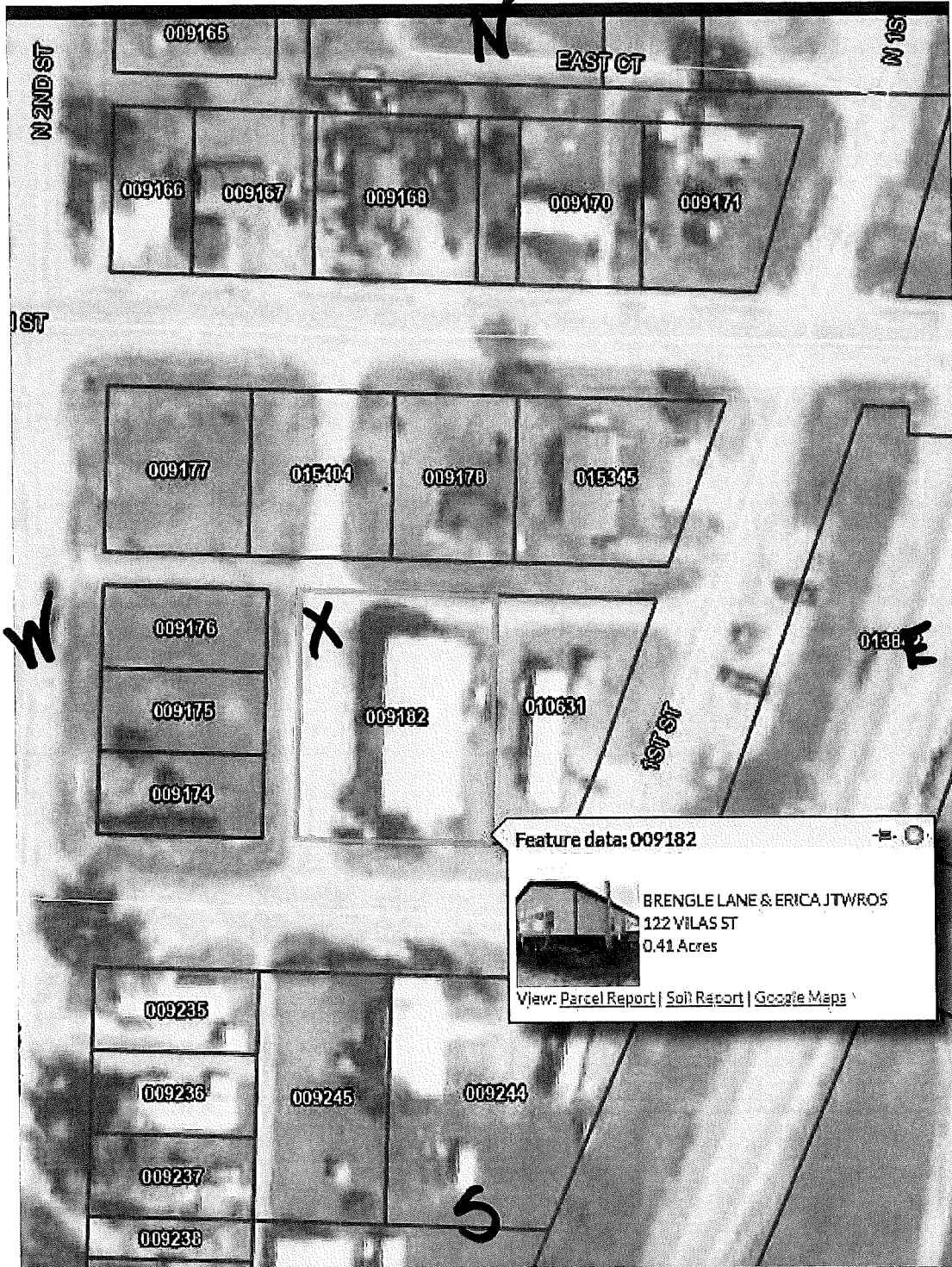
Date 6-9-23

Applicants applying for a special event vendor license shall present to any entity sponsoring the event the following:

- Name, address and phone number of the person, partnership, partner, corporation, or similar business entity;
- A description of the nature of the sales to be conducted and type of business that will conduct sales;
- Description of the location where the sales will be conducted within the town;
- The times when the sales will be conducted within the town;
- License or permits with the county and/or the state;
- If electrical access, open fires, or use of propane: certificate from Fire Marshal's office showing that all codes are met;
- All food vendors must be registered with the County and/or State Board of Health and present proof of that registration with their submission; and
- All current governmental registrations and licenses must be displayed at the sale.

License #  
Common Use Only

In accordance with Federal law and U.S. Department of Agriculture policy, this material is prohibited from discrimination on the basis of race, color, national origin, age, disability, religion, sex, and marital status. This all prohibited laws apply to all programs. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-4470 or call (800) 255-9272 (voice) or (800) 725-4929 (TDD).



Owner Address BRENGLE LANE & ERICA JTWROS  
 PO BOX 227  
 SOUTH HEART, ND 58655-0227

ial

Hermosa Community Center  
 122 Vilas St.

13 H.

Draft

CHAPTER 112: CONTRACTOR LICENSING

Section

- 112.01 Applicability
- 112.02 Definition
- 112.03 Requirements and obligations
- 112.04 Fees
- 112.05 Conflict
  
- 112.06 Enforcement
- 112.07 Violations and General Penalty

§ 112.01 APPLICABILITY.

This chapter shall apply to and be enforced in all incorporated areas of the town.  
(Ord. 10.11, passed 5-15-2012)

§ 112.02 DEFINITION.

For the purposes of this chapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

**BUILDING CONTRACTORS.** Includes anyone engaged in the business landscaping, cement or concrete contracting, either vault, form or wall work or as a masonry contract, of a carpenter contractor, or as an excavation contractor, or as a general building contractor, or other structures, sidewalk or street pavements.

(Ord. 10.11, passed 5-15-2012)

§ 112.03 REQUIREMENTS AND OBLIGATIONS.

(A) "Construction" means and includes, but is not limited to, cement or concrete contracting; masonry contracting; carpenter contracting; excavation contracting; lawn sprinkler installers; tree trimmers; all building trade contracting which includes withing limitation to electrical, plumbing, roofing, painting, remodeling, siding, rough framing; all phases of new construction; alterations, additions, repairs, and demolition of structures; street, sidewalk, and pavement, shall be construed as doing business as a contractor in the town and must obtain a contractor's license from the Town Hall, prior to starting work on any construction project.

(B) No person shall make or cause to be made any excavation in or under any street, parking, sidewalk, alley or public ground or remove any earth, soil, paving, gravel or material therefrom without

first having obtained a contractor's license from the Town Hall. This permit will not be required to start emergency work, as may be necessary to protect existing structures; however, the permit shall be obtained the morning of the first working day after the work has commenced.

(C) Any contractor working on municipal water or sewer lines must hold a valid state water and/or state sewer contractor's license, which must be verified and on file with the town.

(D) No connection, hookups or tapping shall be conducted without public works inspection and supervision. Any violations of this requirement will be considered a permit violation, and will be subject to violation fines as outlined within the town's current fee schedule.

(E) A current copy of the applicant's certificate of liability insurance must be on file with the town before a contractor's license will be issued. Should a contractor's insurance renewal become due within the dates of a permitted project within the town, it is the contractor's responsibility to forward an updated copy of their renewed liability insurance prior to its expiration date.

(F) A contractor licensing application must be filled out and completed in its entirety, and signed by the applicant, to be considered for approval of the license by the Town Hall. For renewal purposes, a new contractor licensing application will be required to be submitted for each renewal request.

(G) Any person obtaining a general contractor's license under this section shall not be required to secure an additional license for other building trade with the exception of electricians and plumbers. (Ord. 10.11, passed 5-15-2012) Penalty, see § 10.99

#### § 112.04 FEES.

(A) All fees for all licenses, permits or actions referenced within this chapter shall follow the current fee schedule on file with the town office.

(B) The licensing period shall be between January 1 and December 31 for the term of one year. Licenses will be prorated at half the current price for persons purchasing a contractor's license after September 1 until December 31 of that current year, to become due again on January 1 of the following year.

(Ord. 10.11, passed 5-15-2012)

#### § 112.05 CONFLICT.

(A) In the interpretation and application of the provisions of this chapter, these provisions shall be held to a minimum requirement adopted for the promotion of the public health, morals, safety and the general welfare.

(B) Whenever the requirements of this chapter are at variance with the requirements of other lawfully adopted rules, regulations or ordinances, the most restrictive, or that imposing the higher standards, shall govern.

(Ord. 10.11, passed 5-15-2012)

#### 112.06 Enforcement

(A) It shall be unlawful to engage in business in the town as a contractor without first having obtained a license, unless the construction is on the permittee's primary residence or on an existing commercial structure under his/her direct ownership. However, if the improvements to the commercial property constitute a structural improvement, a licensed contractor will be required regardless of ownership.

(B) License use restricted. No licensed contractor shall allow their name to be used by any other person directly or indirectly, either to obtain a building permit or to perform work outside their personal supervision. A license is not assignable and shall be valid only for the individual/company in whose name it is issued.

(C) If a contractor is caught working unlicensed within Town limits, a verbal stop-work order is issued, and the contractor is immediately required to get licensed before they can continue working. Non-compliance is also governed by 10.99 GENERAL PENALTY

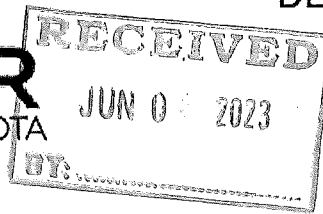
(D) If complaints are received as to the quality of a licensee's work or that the licensee has violated the adopted Building Code of ordinance violations, including but not limited to violations relating to demolition or construction of buildings, use of streets, replacement of streets, sidewalks or curbs and gutters, or other contract work, then a notice setting a time for a hearing before the town Board of Trustees on either revoking or denying issuance of the license shall be sent to the licensee.

#### 112.07 GENERAL PENALTY

(A) Any person, who violates any of the provisions of this chapter shall upon conviction, be subject to the general penalty provision of 10.99.



**DENR**  
SOUTH DAKOTA



DEPARTMENT of ENVIRONMENT  
and NATURAL RESOURCES  
JOE FOSS BUILDING  
523 EAST CAPITOL  
PIERRE, SOUTH DAKOTA 57501-3182  
denr.sd.gov

14A.

Mr. Chuck Ferguson  
Town of Hermosa  
PO Box 298  
Hermosa, SD 57744

June 2, 2023

RE: Hermosa-Old System Public Water System (EPA ID 0154)

Dear Mr. Ferguson:

The Drinking Water Program has received test results of a radiological compliance sample collected on **April 7, 2023**, from **Hermosa-Old System Public Water System**.

The maximum contaminant level (MCL) for gross alpha is 15 picocuries per liter (pCi/L) and 5 picocuries per liter (pCi/L) for combined radium 226/228. The 04/07/2023 analytics indicate that radiological contaminants are below the maximum containment level (MCL). A prior exceedance dictated that a compliance determination be based on the running annual average (RAA) of the most recent four quarters.

Sample Date	Gross Alpha pCi/L	Radium 226 pCi/L	Radium 228 pCi/L
07/05/2022 3 <sup>rd</sup> qtr 2022	9.1	0.8	1.0
10/04/2022 4 <sup>th</sup> qtr 2022	5.1	1.5	1.0
01/04/2023 1 <sup>st</sup> qtr 2023	12.7	1.7	1.8
04/07/2023 2 <sup>nd</sup> qtr 2023	11.2	1.9	1.0
<b>Running Annual Average</b>	<b>9.5</b>	<b>2.6</b>	

The RAA shows that you are not in violation. The results of the four most recent calendar quarters dictate your system will reduce monitoring for radiological contaminants to a triennial basis. Based upon the RAA, system EPA ID number of 0154 placing your system in EPA group #1, and radiological samples collected in 2023, **your next radiological sample will be due between January 1 and December 31, 2026.**

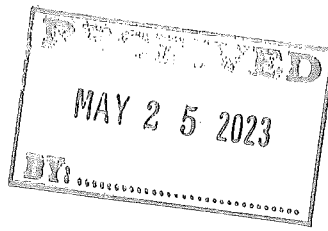
As a reminder radiological samples are "entry point" samples and should be collected from a location after treatment and prior to the entry point to the distribution system.

If you have any questions concerning this letter or the laboratory report, please contact me

Sincerely,

Peter Mockus  
Drinking Water Program  
(605) 773-4053

cy: Midcontinent Testing Laboratories, Inc.



14.A  
DEPARTMENT of AGRICULTURE  
and NATURAL RESOURCES

JOE FOSS BUILDING  
523 E CAPITOL AVE  
PIERRE SD 57501-3182  
danr.sd.gov

May 22<sup>nd</sup>, 2023

DAN HOLSWORTH  
PRESIDENT  
TOWN OF HERMOSA  
PO BOX 298  
HERMOSA SD 57744-0298

RE: Surface Water Discharge Permit Public Notice

The following Surface Water Discharge Permit will be available for public comment on May 24th, 2023:

***Pesticide General Permit  
SDGA10000***

ARSD 74:52:05:13 requires DANR to notify interested parties upon public noticing a Surface Water Discharge permit. This notice is required to assure that the local governmental entities and citizens affected by the permit are given an opportunity to comment on it. Comments on the permit must be postmarked or submitted electronically at <http://danr.sd.gov/public> within 30 days of the publication. Questions regarding the proposed permit or requests for copies of the proposed permit can be directed to the Water Quality Program at the address above or by calling (605) 773-3351. Copies of the proposed permit, public notice, and statement of basis are also available on DANR's website at <http://danr.sd.gov/public>.

If you wish to alter the way you receive notice or waive your right to receive notice for any categories of permits, please contact the department at [WaterQuality@state.sd.us](mailto:WaterQuality@state.sd.us) or (605) 773-3351.

You can also be notified weekly by email when public notices are added to DANR's public notice page. Subscribe to the service by providing your email address to [DANRMail@state.sd.us](mailto:DANRMail@state.sd.us). Your email address will not be used for any other purposes.

Sincerely,

Kelli D. Buscher, P.E.  
Program Administrator  
Water Quality Program  
Enclosure

May 24<sup>th</sup>, 2023

**NOTICE OF SURFACE WATER DISCHARGE**  
**APPLICATION AND RECOMMENDATION**

The South Dakota Department of Agriculture and Natural Resources (DANR) is proposing to reissue a general Surface Water Discharge (SWD) permit for the following:

APPLICANT NAME:           **General Surface Water Discharge Permit for point source application of pesticides to water of the state in South Dakota**

PERMIT NUMBER:           **SDGA10000**

FACILITY LOCATION:       **Any application of pesticides into waters of the state**

The proposed renewal of the Surface Water Discharge general permit will allow the point source discharge of pollutants associated with the application of pesticides into waters of the state. All water bodies in South Dakota have been assigned one or more of the following beneficial uses: Domestic water supply waters; Coldwater permanent fish life propagation waters; Coldwater marginal fish life propagation waters; Warmwater permanent fish life propagation waters; Warmwater semipermanent fish life propagation waters; Warmwater marginal fish life propagation waters; Immersion recreation waters; Limited contact recreation waters; Fish and wildlife propagation, recreation, and stock watering waters; Irrigation water; and Commerce and industry waters.

Tentative determinations regarding the limits for any discharge and other conditions have been made by DANR. The proposed General Permit was developed to ensure these beneficial uses are maintained and protected. The proposed general permit and supporting documentation are available from DANR at the address listed below.

In accordance with the Administrative Rules of South Dakota, Chapter 74:50:02, any person desiring to comment on the Department's recommendation for the conditional issuance of this permit must submit written comments to the below address within the specified thirty (30) day comment period. Comments may be directed to the following address: South Dakota Department of Agriculture and Natural Resources, Water Quality Program, Joe Foss Building, 523 East Capitol, Pierre, SD 57501. Comments may also be provided within the specified thirty (30) day comment period using the online comment form, accessible via the "Comment Deadline" links provided a <http://danr.sd.gov/public>. Any person desiring a public hearing must file a petition which complies with the ARSD 74:50:02. If no objections are received within the specified 30-day period, the Secretary will issue final determinations within sixty days of the date of this notice.

Additional information may be obtained by calling Kyle Doerr, with DANR, at (605) 773-3351, or by writing to the address listed above.

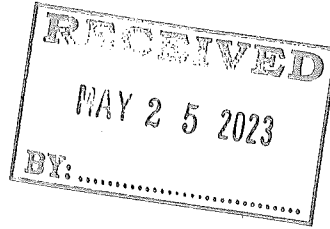
Hunter Roberts

Published once at the total approximate cost of \_\_\_\_\_.



**DEPARTMENT of AGRICULTURE  
and NATURAL RESOURCES**

JOE FOSS BUILDING  
523 E CAPITOL AVE  
PIERRE SD 57501-3182  
danr.sd.gov



May 22<sup>nd</sup>, 2023

DAN HOLSWORTH  
PRESIDENT  
TOWN OF HERMOSA  
PO BOX 298  
HERMOSA SD 57744-0298

RE: Surface Water Discharge Permit Public Notice

The following Surface Water Discharge Permit will be available for public comment on May 24th, 2023:

***Biosolids General Permit  
SDL020000***

ARSD 74:52:05:13 requires DANR to notify interested parties upon public noticing a Surface Water Discharge permit. This notice is required to assure that the local governmental entities and citizens affected by the permit are given an opportunity to comment on it. Comments on the permit must be postmarked or submitted electronically at <http://danr.sd.gov/public> within 30 days of the publication. Questions regarding the proposed permit or requests for copies of the proposed permit can be directed to the Water Quality Program at the address above or by calling (605) 773-3351. Copies of the proposed permit, public notice, and statement of basis are also available on DANR's website at <http://danr.sd.gov/public>.

If you wish to alter the way you receive notice or waive your right to receive notice for any categories of permits, please contact the department at [WaterQuality@state.sd.us](mailto:WaterQuality@state.sd.us) or (605) 773-3351.

You can also be notified weekly by email when public notices are added to DANR's public notice page. Subscribe to the service by providing your email address to [DANRMail@state.sd.us](mailto:DANRMail@state.sd.us). Your email address will not be used for any other purposes.

Sincerely,

Kelli D. Buscher, P.E.  
Program Administrator  
Water Quality Program  
Enclosure

May 24<sup>th</sup>, 2023

**NOTICE OF BIOSOLIDS MANAGEMENT  
APPLICATION AND RECOMMENDATION**

The South Dakota Department of Agriculture and Natural Resources (DANR) is proposing to issue a general Biosolids Management permit for the following:

APPLICANT NAME: **General Biosolids Management Permit for final disposal of biosolids produced at publicly owned treatment works in South Dakota**

PERMIT NUMBER: **SDL020000**

FACILITY LOCATION: **Any disposal of biosolids from publicly owned treatment works in South Dakota**

The proposed Biosolids Management general permit will allow the publicly owned treatment works to land apply, co-compost, or landfill treated biosolids produced at their facility.

Tentative determinations regarding the limits for land application, co-compost, and landfill disposal, monitoring frequency, management practices, and other conditions have been made by DANR. The Biosolids Management General permit specifies the quality of biosolids that can be land applied, co-composted, and landfilled and still protect public health, surface and ground waters of the state. The proposed general permit and supporting documentation are available from DANR at the address listed below.

In accordance with the Administrative Rules of South Dakota, Chapter 74:50:02, any person desiring to comment on the Department's recommendation for the conditional issuance of this permit must submit written comments to the below address within the specified thirty (30) day comment period. Comments may be directed to the following address: South Dakota Department of Agriculture and Natural Resources, Water Quality Program, Joe Foss Building, 523 East Capitol, Pierre, SD 57501. Comments may also be provided within the specified thirty (30) day comment period using the online comment form, accessible via the "Comment Deadline" links provided at <http://danr.sd.gov/public>. Any person desiring a public hearing must file a petition which complies with the ARSD 74:50:02. If no objections are received within the specified 30-day period, the Secretary will issue final determinations within sixty days of the date of this notice.

Additional information may be obtained by calling Kyle Doerr, with DANR, at (605) 773-3351, or by writing to the address listed above.

Hunter Roberts

Published once at the total approximate cost of \_\_\_\_\_.

Voucher For:  
 CHUCK IRVINE  
 PO Box 36  
 Hermosa SD 57744

Date	6-20-2023
Voucher Number	329

14 D.

TOWN OF HERMOSA

NOTE: All vouchers for materials of supplies furnished must be itemized as to type, quantity, unit price and total price and the declaration must be signed by the finance officer or other authorized agent of the city as indicated below. Claims for personal service other than regular payrolls under contract must also be signed by the claimant as indicated below. Such claims must indicate time devoted and rate of pay, and if for travel must show dates, time of leaving, time of return, points of travel, meals and lodging expense. A receipt for lodging expense must be attached to voucher. If travel is by car, voucher must show miles traveled and rate of pay per mile. If by commercial carrier, a signed receipt from such carrier must be attached to voucher.

Invoice #	Description	GL Account	Amount
June 2023	Training expense June 2023	OTHER EXPENSE - WATER 602-43300-42900	55.00
June 2023	Training expense June 2023	OTHER EXPENSE - SEWER 604-43200-42900	50.00
<b>Total:</b>			<b>105.00</b>

**CLAIMANT DECLARATION IF VOUCHER IS FOR PERSONAL SERVICE, TRAVEL REIMBURSEMENTS OR EXPENDITURES OTHER THAN PAYROLL UNDER A CONTRACTED PRICE**

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

\_\_\_\_\_  
 Signature Date

**DECLARATION OF FINANCE OFFICER OR OTHER AUTHORIZED AGENT OF THE CITY**

I declare and affirm under the penalties of perjury that these claims have been examined by me, and to the best of my knowledge and belief, is in all things true and correct. I further certify that the above services were rendered, or that the above listed materials were received in an acceptable condition, and that the above claim is hereby approved by me for payment.

\_\_\_\_\_  
 Finance Officer or Other Authorized Agent Date

**APPROVAL BY THE MUNICIPAL BOARD FOR PAYMENT**

Audited By \_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Signature or Initial of Presiding Officer of the Municipal Board Date

# SDARWS/DANR

## 2022 - 2023 Operator Certification Training/Exam Schedule

November 10, 2022

Course Name	Date	Location
Water Distribution	November 15 - 17	Spearfish Holiday Inn
OpCert Exam	November 17 @ 1:00 PM	Spearfish Holiday Inn
Basic Wastewater Treatment	December 6 - 8	Rapid City – Ramkota Rushmore Rm.
OpCert Exam	December 8 @ 1:00 PM	Rapid City – Ramkota Rushmore Rm.
OpCert Exam (36 seat limit)	January 11 @ 1:00 PM	Pierre - Matthew's Training Center
Basic Water Treatment	January 24 - 26	Rapid City – Ramkota Rushmore Rm.
OpCert Exam	January 26 @ 1:00 PM	Rapid City – Ramkota Rushmore Rm.
Wastewater Collection	February 7 - 9	Watertown Ramkota
OpCert Exam	February 9 @ 1:00 PM	Watertown Ramkota
Water Distribution	March 7 - 9	Rapid City - Ramkota Rushmore Rm.
OpCert Exam	March 9 @ 1:00 PM	Rapid City – Ramkota Rushmore Rm.
Basic Water Treatment	March 21 - 23	Watertown Ramkota
OpCert Exam	March 23 @ 1:00 PM	Watertown Ramkota
Basic Wastewater Treatment	April 4 - 6	Sioux Falls - Ramkota Harvest Rm.
OpCert Exam	April 6 @ 1:00 PM	Sioux Falls - Ramkota Harvest Rm.
Small Water Treatment Workshop	April 27	Rapid City – Ramkota
Intermediate Water Treatment	May 2 - 4	Aberdeen Ramkota
OpCert Exam	May 4 @ 1:00 PM	Aberdeen Ramkota
Advanced Water Treatment	May 23 - 25	Rapid City - Ramkota Rushmore Rm.
OpCert Exam	May 25 @ 1:00 PM	Rapid City – Ramkota Rushmore Rm.
Stabilization Pond Workshop	June 1	Huron - Huron Events Center

The Stabilization Pond class deals strictly with ponds/lagoons and is the best class for preparing to take the Small WW Exam. The Basic WW Treatment class deals with all types of wastewater treatment other than ponds/lagoons and is the best class for preparing to take the Class I WW Treatment exam. Small Systems that use ponds/lagoons for treatment can come into compliance with the Operator Certification Law by passing either the Small WW System exam or the Class I WW Treatment Exam.

Water systems serving less than 500 individuals and use wells as its source can come into compliance by passing the Small Water Treatment exam. Larger systems must pass the Class I Water Treatment exam or higher depending on the facility classification.

The above classes are offered by SDARWS at no charge.  
 All exams cost \$60.00 and must be taken "in-person."  
 Any exam can be taken at an exam session. You can take more than one exam at an exam session; however, the exam session remains at three hours long.  
 All exam applications are due no later than **two weeks** prior to the exam date.

Please contact SD Association or Rural Water Systems (SDARWS) at (605) 556-7219 with questions on registering for training events. Please register for classes at: <http://www.sdarws.com>. Certified operators can obtain contact hours for attending any of the above training classes.

Please contact Tammie Hill at (605) 773-3577 or [tammie.hill@state.sd.us](mailto:tammie.hill@state.sd.us) for questions regarding Operator Certification Exams. You may also find additional information on South Dakota's Water and Wastewater Operator Certification program at: <https://danr.sd.gov/OfficeOfWater/OperatorCert/default.aspx>.

8 am - 3 pm - 7 h x 15 = \$105

Chadley

**From:** Hill, Tammie

**Sent:** Tuesday, June 6, 2023 8:29 AM

**To:** Monika Serviss

**Subject:** Operator Certification Exam Score for Charles Irvine-Hermosa taken on 05/25/2023 at Rapid City

Your score for the WT Class I exam was 68%

A score of 70% is needed to pass.

You will be receiving official written notification of your score at a later date. .

If there are any questions, please contact me at [605-773-3577](tel:605-773-3577) or by replying to this email. Thanks!

**From:** Hill, Tammie

**Sent:** Tuesday, June 6, 2023 8:29 AM

**To:** Monika Serviss

**Subject:** Operator Certification Exam Score for Charles Irvine-Hermosa taken on 05/25/2023 at Rapid City

Your score for the WD Class I exam was 70%

A score of 70% is needed to pass.

You will be receiving official written notification of your score at a later date.

If there are any questions, please contact me at [605-773-3577](tel:605-773-3577) or by replying to this email. Thanks!

CONTINUING EDUCATION CERTIFICATE

*this acknowledges that*

*Monika Serviss  
City of Hermosa*

*has successfully completed the following continuing education program offered by the  
South Dakota Municipal League*

2023 Governmental Finance Officers' School

June 7, 8, and 9, 2023

14 hours

*Karen...*

*President  
S.D. Governmental Finance Officers' Association*

*David...*

*Executive Director  
South Dakota Municipal League*

15 B.

# DON'T MISS AN ISSUE! CUSTER COUNTY CHRONICLE

P.O.Box 551 Custer, SD 57730

Telephone: 605-673-2217

**20%** OF YOUR RENEWED SUBSCRIPTION IS DONATED  
# 591 TO THE LOCAL NON-PROFIT OF YOUR CHOICE

YOUR SUBSCRIPTION EXPIRES ON 7/21/23

A REMITTANCE OF \$50 WILL RENEW YOUR SUBSCRIPTION  
FOR ANOTHER YEAR.

Name of Black Hills Non-Profit \_\_\_\_\_

Check the subscription choice(s) you want:

mailed paper copy  online  email: \_\_\_\_\_

PLEASE RETURN THIS CARD WITH PAYMENT  
OR subscribe online at [www.myblackhillscountry.com](http://www.myblackhillscountry.com)

15 B.

**From:** Marty Mechaley  
**Sent:** Tuesday, June 13, 2023 4:09 PM  
**To:** Monika Serviss  
**Subject:** Re: Town of Hermosa - Events

Will do, thanks  
Marty

Sent from my iPhone

On Jun 13, 2023, at 15:44, Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)> wrote:

Hi Marty,  
Hope your week is going well.  
We have 2 events that will take place in our Town within the next month.  
First: Vendor & Farmers Market – June 24<sup>th</sup> – all day event. Will be closing the 2<sup>nd</sup> street starting at Main street down to Vilas street leaving access coming out of 1<sup>st</sup> street for emergency vehicles on from 7AM to 5PM on that day.  
Second: Corner Pantry (Hermosa) – July 15<sup>th</sup> – street dance – 8pm to - might go on until midnight.

If we can please schedule some extra patrol during those 2 events at those locations and times that would great!  
Let me know.

Thank you,

*Monika Serviss*  
Finance Officer  
Town of Hermosa  
605-255-4291

<83C2DA1650414D32916BC10D724AE595[7006561].png>  
230 Main St., PO Box 298  
Hermosa, SD 57744

**From:** donotreply@sam.gov

**Sent:** Thursday, June 15, 2023 5:48 AM

**To:** Gail Boddicker

**Cc:** Gail Boddicker

**Subject:** IRS TIN Match Validation Successful for TOWN OF HERMOSA TOWN HALL / H4JLMZBNSYX9 in the U.S. Government's System for Award Management (SAM)

This email was sent by an automated administrator. Please do not reply to this message.

Dear Monika Serviss,

Your entity registration in the U.S. federal government's System for Award Management (SAM) passed the Internal Revenue Service (IRS) validation of your Taxpayer Identification Number (TIN) and Taxpayer Name, known as the IRS TIN Match process.

This is one step in the overall registration process. If you have not already done so, you must complete and submit your registration. It will then be sent to the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Code system for assignment or validation of your CAGE Code.

You can check your registration status at any time. Go to the SAM homepage at <https://www.sam.gov> and select Entity Registration, then Check Status. Enter your Unique Entity ID or CAGE Code to quickly check your progress. If your status is not Submitted, you need to complete and submit your registration.

1. Go to the SAM website at <https://www.sam.gov> and log in
2. In your Workspace, select the Entity Management link
3. On the next page, locate or search for the Work in Progress entity you need to submit. Note that the registration status is displayed.
4. Select the Action icon to the right that has three vertical dots
5. Select Update and complete the registration. Review every page in the registration to submit. Start at the beginning, review, or update the content as required, and select Save and Continue on each page. At the end, be sure to select Submit. You will see a confirmation message when you successfully submit your registration.

Remember, this process is entirely FREE to you. It is FREE to register in SAM. It is FREE to get help with your registration from our supporting Federal Service Desk at [www.fsd.gov](http://www.fsd.gov) or by telephone at 866-606-8220 (toll free) or 334-206-7828 (internationally).

In addition, if you are located in the U.S. and its outlying areas, you can get FREE support from your local Procurement Technical Assistance Center (PTAC), an official resource for government contracting assistance. Go to <http://www.aptac-us.org/> to find your closest PTAC.

Thank you,  
The System for Award Management (SAM) Administrator  
<https://www.sam.gov>

**From:** Zacher, Rich  
**Sent:** Friday, June 9, 2023 1:22 PM  
**To:** Monika Serviss  
**Subject:** FW: Hermosa School Zone

Monika

See the response below. To summarize: Hermosa will have to make a decision on if they want the feedback sign to function as a 15 mph school zone sign or as a all the time 35 mph sign. It cannot be both. If you would like, we can set up a meeting with our traffic engineer.

Thanks



Richard Zacher  
Custer Area Engineer  
Better Lives Through Better Transportation  
P.O. Box 431 | US385 South  
Custer SD, 57730  
O: [605.673.4948](tel:605.673.4948) | C: [605.673.9014](tel:605.673.9014)  
<https://dot.sd.gov/>

**From:** Kamarainen, Steve <[Steve.Kamarainen@state.sd.us](mailto:Steve.Kamarainen@state.sd.us)>  
**Sent:** Monday, June 5, 2023 8:05 AM  
**To:** Zacher, Rich <[Rich.Zacher@state.sd.us](mailto:Rich.Zacher@state.sd.us)>  
**Subject:** RE: Hermosa School Zone

Rich,

Here are the scenarios I came up with.

- They want to move the school zone start location: We would need to submit a revision to the administrative rule to make that official. The hardwired flashing sign would need to be moved.
- They want the radar feedback sign on the existing school zone flashing sign: That would be possible but we would need to set it up so that the radar sign only lights up when the school zone speed is in effect. Or the speed sign itself would need to be a dynamic screen.
- They want to have the radar feedback sign closer to the school zone: This is an easy one and by all rights should be done. The current sign is only 150' from the 35mph sign and should be 300'. We also need to add a 35mph sign or plaque to it. Kevin and I were in the area last week and put a lathe in the correct location 300' from the speed limit sign.

I can put an email together to Greg if the last scenario is the best place to start. What are your thoughts?

# COMMUNITY FORESTRY GRANT

For assistance with applications and grant questions please contact your **local service forester**.

The Resource Conservation & Forestry Division created the Community Forestry Grant to distribute a portion of the Urban and Community Forestry Program funds from the US Forest Service to communities within South Dakota. Through this program, communities are awarded grants to help with a specific forestry problem, along with promoting community forests and their importance. The grant must be matched by the community or organization that receives the award. Communities in South Dakota are challenged to increase their commitment to community trees and achieve a higher effort in conservation."

"Through the Urban & Community Forestry Program, the division has provided financial assistance to our communities each year since 1991. A portion of the division's annual allocation of Urban and Community Forestry Assistance funds from the US Forest Service is awarded to communities in the form of Community Forestry grants.

These grants are used to fund community forestry projects that solve a specific community forestry problem or demonstrate the importance of trees in our communities. The community or service organization must match Community Forestry grants.

The Division has developed the Community Forestry grant program to require increased commitment and effort from a community. The criteria for the Community Forestry grant are outlined below:

1. Professional Services — (\$5,000)
2. Tree Inventory/Assessment — (\$5,000)
3. Existing Tree Care & Maintenance — (\$5,000)
4. Education/Training — (\$5,000)
5. New Tree Planting — (\$5,000)
6. Urban Food Forest (\$5,000)
7. Other Activities — (\$5,000)

Grants have a maximum limit of \$5,000. The required match may be met through volunteer labor, donated and/or purchased supplies, or actual cash expenditures.

Grant applications will be accepted at any time during the year. Applications will only be considered in the current or upcoming grant round dependent on the date of your application. The annual grant round will begin September 1st each year and will be open for approximately 1 month. Application forms are available below, or by contacting the DANR Resource Conservation and Forestry Division."

## ADDITIONAL RESOURCES

### Application Documents

[Community Forestry Grant Requirements](#)

[Grant Application Form](#)

[Community Forestry Grant Supplemental Questionnaire - Required](#)

[Application Scoring System](#)

[W-9 Form](#)

### Related Documents

[Complete Sample Application](#)

[Tree Planting Guide](#)

### Maps

[Urban & Community Foresters Map \(PDF\)](#)

[Urban & Community Foresters Map \(JPEG\)](#)

### Contact Us

Department Secretary:  
**Hunter Roberts**

📍 523 E Capitol Ave,  
Pierre, SD 57501-3182

📞 605-773-5559

✉ [Email DANR](#)

### DANR Links

- [About DANR](#)
- [Contact Us](#)
- [State Fair](#)
- [Press](#)
- [Nondiscrimination Policy](#)
- [Nondiscrimination Complaint Form](#)

### State Links

- [State Home Page](#)
- [Disclaimer](#)
- [Accessibility](#)
- [Privacy Policy](#)

### Follow Us



## **SOUTH DAKOTA URBAN & COMMUNITY FORESTRY PROGRAM COMMUNITY FORESTRY GRANT REQUIREMENTS**

### **INTRODUCTION**

Urban area expansion and inner-city decline is a national problem that continues to impact basic, ecological functions essential to a healthy and productive society. Healthy trees and forests in urban areas contribute to improved air and water quality, watershed function, energy conservation, and social well-being. The quality of life in cities and towns is enhanced by effective state programs that foster cooperative efforts to plan for, plant, protect, and maintain community trees, forests, and related natural resources. Partnerships created through these programs will lead to an engaged citizenry committed to building healthy and viable communities for themselves and future generations. Effective urban and community forestry assistance programs provide a foundation for meeting these goals.

The Forest Service provides national Urban and Community Forestry (U&CF) Program funding, leadership, and coordination. Program delivery occurs primarily at the state level, through State Foresters and key partners. State U&CF Councils advise the State Forester on program direction and priorities. Other partners play an important role in expanding public and private partnerships that promote the management of urban and community forests.

### **PURPOSE**

The specific purposes of Urban and Community Forestry Assistance include:

1. Improve understanding of the benefits of preserving existing tree cover in urban areas and communities.
2. Encourage owners of private residences and commercial properties to maintain trees and expand forest cover on their properties.
3. Provide education programs and technical assistance to state and local organizations (including community associations and schools) in maintaining forested lands and individual trees in urban and community settings and identifying appropriate tree species and sites for expanding forest cover.
4. Provide financial assistance through competitive matching grants awarded to local units of government or approved non-profit organizations that meet the requirements of Section 501(c)(3) of the Internal Revenue Code of 1986.
5. Implement a tree planting program to complement urban and community tree maintenance and open space programs to reduce carbon dioxide emissions, conserve energy, and improve air quality in addition to providing other environmental benefits.
6. Establish demonstration projects in selected urban and community settings to illustrate the benefits of maintaining trees and creating forest cover.
7. Enhance the technical skills and understanding of:
  - a. sound tree maintenance and arboricultural practices involving the cultivation of trees, shrubs, and complementary ground covers.
  - b. individuals involved in the planning, development, and maintenance of urban and community forests and trees.

8. Expand existing research and educational efforts to improve the understanding of tree growth and maintenance, tree physiology and morphology, species adaptations, and forest ecology.
9. Emphasize the value of integrating trees and ground covers; the economic, environmental, social, and psychological benefits of trees and forest cover in urban and community environments; and the role of trees in conserving energy and mitigating urban “heat islands.”

### **STATE SUB-GRANT (COMMUNITY FORESTRY GRANTS) – NATIONAL GUIDELINES**

States are encouraged to offer sub-grants that involve partnerships with local governments and non-profit 501(c)(3) organizations for the purpose of establishing effective community forestry programs. Where state programs provide funding of grants, the following requirements must be met:

1. States will establish criteria and comply with U&CF program direction, appropriate Office of Management and Budget (OMB) Circulars, and applicable federal and state regulations.
2. While tree planting is an allowable use of funds, the states shall establish limits on the percentage of funds available for tree planting.
3. Tree planting projects must include a work plan and a maintenance plan approved by the State Forester or his/her designee. Other U&CF projects must have a work plan and a defined product or measurable outcome.
4. Plant materials used in tree planting must, at a minimum, meet the American Standard for Nursery Stock, and tree protection and maintenance must meet American National Standards Institute (ANSI) standards.
5. Sub-grantees are required to adhere to all federal rules and guidelines of the state pursuant to this program.

### **NATIONAL MEASURES**

A community must show that they are moving toward accomplishing the following national performance measures through their grant proposal:

1. Management Plans: The communities must have a current and active urban and community tree and forest management plan supported by professionally based resource assessments/inventories.
2. Professional Staff: The community relies on the services of individuals who have one or more of the following credentials, and who are directly employed or retained through written agreement to advise and/or assist in the planting, protection, and maintenance of urban and community trees and forests:
  - a. Degree in urban forestry or a closely related field (e.g., forestry, horticulture, arboriculture, etc.)
  - b. International Society of Arboriculture (ISA) certified arborist or equivalent professional certification.

*These requirements are intended to ensure that the person with the primary responsibility for program management has the training and experience to manage the urban forest resource and advance the community's U&CF program properly and professionally.*
3. Ordinances/Policies: The community has adopted and can present documentation of local/statewide ordinances or policies that focus on planting, protecting, and maintaining their urban and community trees and forests.

4. Advocacy/Advisory Organization: The community has local citizens groups, and these groups serve as a catalyst for active local urban forest resource management within the community.

### STATE CRITERIA FOR COMMUNITY FORESTRY GRANTS

The state has developed a "community forestry grant" that involves increased commitment and effort from the local community. An applicant may only receive a maximum of \$5,000 per year for the grant. The criteria for the community forestry grant are outlined below. Communities can apply for a grant with any number of criteria. Maximum limits listed above must be followed and any combinations of criteria can have a grant total of \$5,000. Example: New Tree Planting - \$2,500; Education and Training - \$2,500 for a total grant cost of \$5,000. **Applicants can only apply for one tree planting grant each year.**

### COMMUNITY FORESTRY GRANT

#### 1. General Grant Requirements

- a. Projects must be on public lands or in public right of ways.
- b. All projects require a 50/50 match. This match must be shown in the application. The grant will reimburse the applicant for no more than 50% of the documented expenses.
- c. To be eligible for a grant, you must obtain professional advice from the Division of Resource Conservation & Forestry (RCF). Our assistance will ensure the tree species selected are suitable for the site and the planting plans are compatible with the parameters of the grant. **Please include a species list and cost estimate, in your proposal.** When requesting grant funds for tree planting, at least two bids should be included from local nurseries.
- d. Work plan – a narrative describing who, what, when, where, and how the project will be completed must be included with the application.
- e. Following grant notification and prior to project implementation, a brief planning meeting between the grantee and a RC&F Urban & Community Forestry (U&CF) team member must be arranged. This will ensure that proper planting and maintenance procedures are followed.
- f. An RC&F forester must be present the first day of groundwork on the grant. For new tree plantings 10 business days of notice prior to planting is required.
- g. Occasional changes to the grant may be required. All changes must be approved by the RC&F Community Forester assisting with your grant. Changes must be in writing and approved in advance.
- h. Grant funds may not be used for tree removal.

2. This grant has 6 specific sections (criteria) and funding limitations. All grant funds must be matched by the applicant on a reimbursable basis. The community must document all expenses.

- a. **Professional Services** (\$1,000 (Min.) - \$5,000 (Max.)) – The costs associated with the procurement of professional services may be covered by this grant. These expenses must be matched by actual (hard dollar) expenditures by the community - no soft match can be used. Grant funds must be used for professional tree care advice and planning efforts. Professional services shall be defined as having education,

training, and experience in the fields of urban forestry, arboriculture, forestry, natural resource management, and/or horticulture.

b. **Tree Inventory/Assessment** (\$1,000 (Min.) - \$5,000 (Max.)) – The costs associated with community tree inventory projects may be covered by this category. Grant funds must be used for the development and implementation of a community tree inventory.

c. **Existing Tree Care & Maintenance** (\$1,000 (Min.) - \$5,000 (Max.)) – Tree pruning and care costs associated with existing trees may be covered under this category (ANSI A300 - 2005). Grant funds must be used for the care and maintenance of existing trees in a community.

d. **Education/Training** (\$1,000 (Min.) - \$5,000 (Max.)) – The community may use this portion of the grant to cover the cost of educational or training opportunities for community staff, advisory board members, or local officials to receive training on urban forestry. Grant funds must be used for educating and training tree advisory groups, staff, and local officials in the proper care and management of urban forestry.

e. **New Tree Planting** (\$500 (Min.) - \$5,000 (Max.)) – New trees may be planted in a community to augment or replace existing trees lost to disease or other factors. To receive reimbursement, the following standards must be in place:

- i. At a minimum, trees must be at least 1 ¼" caliper and a minimum of 8' tall for deciduous species and at least 4' tall for coniferous species (as defined in the American Standards Institute (ANSI) publication *Z60.1 -2004 American Standards for Nursery Stock*). [Click here for the standards.](#)
- ii. Trees must have protection and maintenance in place that meets or exceeds *ANSI A300 Standards for Tree Care Operations* standards.
- iii. Grant funds may only be used to purchase trees. Shrubs and other ornamental plants will not qualify for funding.
- iv. All labor and other supplies and planting qualify as match for this grant.
- v. Only high-quality nursery stock trees will be eligible for reimbursement. High-quality, for the purpose of this grant, refers to trees that are grown and obtained from a licensed nursery and that are: typical of their species or variety and of suitable hardiness for South Dakota. They must have self-supporting, straight trunks and strong central leaders. They must be free from injury, to include scrapes, wounds, and improper pruning cuts. They must also be free from disease and insect or other infestations. Container grown trees must show no signs of girdling. When in leaf, foliage must be full and vigorous. Whips are also excluded.
- vi. Bare root stock is eligible for reimbursement, the stock is required to be consistent with the standards listed above and must be planted before Memorial Day to be eligible for reimbursement. Any bare root plantings that occur under the grant after Memorial Day will not be eligible for reimbursement.

- vii. Trees in a container must be container grown to be eligible for reimbursement. The trees can be planted up until the end of the 2<sup>nd</sup> week of June and after Labor Day. Container grown trees must adhere to ANSI standards for size and quality.
- f. **Urban Food Forest** (\$1,000 (Min.) - \$5,000 (Max.)) – This category may be used to fund activities such as the development, improvement, or maintenance of an urban food forest demonstration area.
- g. **Other Activities** (\$1,000 (Min.) - \$5,000 (Max.)) – This category may be used to fund such activities as the development and implementation of a community website, specific to urban forestry. This category may also be used to develop any other projects specific to urban forestry and or arboriculture.

#### **MONITORING AND ACCOUNTABILITY**

Grant recipients shall document and report expenditures and accomplishments.

#### **NATIONAL FUNDING STANDARDS**

1. The federal share of these grants shall not exceed 50-percent.
2. Applicants must match the federal funding with direct expenditures, in-kind labor, and other expenses. These matching funds must be documented.
3. No federal funds or in-kind services provided by federal agencies may be used as match for these grants.
4. The federal funds must be used for activities identified in the applicant's plan of work.
5. Federal funding provided by these grants is not intended to substitute for local urban and community forestry funds.

#### **STATE REVIEW PROCESS**

The South Dakota Urban Forestry Advisory Council will review all UCF Community Forestry Grant applications and recommend to the State Forester the grant applications that will move communities toward accomplishing national performance measures. The overriding question the Council will consider is, ***“Will this grant implement or provide a significant improvement in the community's ability to improve the condition and extent of its neighborhood trees and forests?”***

Message from South Dakota Department of Revenue

15 H.

Effective July 1, 2023, the state tax rate will decrease from 4.5% to 4.2% for the following taxes: State Sales and Use Tax; Special Jurisdiction Taxes; Farm Machinery Excise Tax; Amusement Device Excise Tax; Motor Vehicle Lease and Rental Tax

All transactions currently subject to the 4.5% state tax rate will be subject to the 4.2% state tax rate effective July 1, 2023.

Keep up to date by checking the DOR information page at [dor.sd.gov](http://dor.sd.gov) or call 1-800-829-9188.

Ok

**Effective July 1, 2023**

**1-25-1. Official meetings open to public--Exceptions--Public comment--Violation as misdemeanor.**

The official meetings of the state and its political subdivisions are open to the public unless a specific law is cited by the state or the political subdivision to close the official meeting to the public.

It is not an official meeting of one public body if its members provide information or attend the official meeting of another public body for which the notice requirements of § 1-25-1.1 or 1-25-1.3 have been met. It is not an official meeting of a public body if its members attend a press conference called by a representative of the public body.

For any event hosted by a nongovernmental entity to which a quorum of the public body is invited and public policy may be discussed, but the public body does not control the agenda, the political subdivision may post a public notice of a quorum, in lieu of an agenda. The notice of a quorum shall meet the posting requirements of § 1-25-1.1 or 1-25-1.3 and shall contain, at a minimum, the date, time, and location of the event.

The public body shall reserve at every official meeting a period for public comment, limited at the public body's discretion as to the time allowed for each topic and the total time allowed for public comment, but not so limited as to provide for no public comment.

Public comment is not required at official meetings held solely for the purpose of meeting in executive session, an inauguration, swearing in of newly elected officials, or presentation of an annual report to the governing body, regardless of whether the activity takes place at the time and place usually reserved for an official meeting.

If a quorum of township supervisors, road district trustees, or trustees for a municipality of the third class meet solely for purposes of implementing previously publicly adopted policy; carrying out ministerial functions of that township, district, or municipality; or undertaking a factual investigation of conditions related to public safety; the meeting is not subject to the provisions of this chapter.

A violation of this section is a Class 2 misdemeanor.

# Current

**ITEMS FROM CITIZENS:** No action will be taken (3-minute time limit per speaker)

Meetings of the Board of Trustees are open to the public. The audience may be allowed to comment on specific agenda items during the time allotted on the agenda for those items, according to established procedures of the Board. This is a time for members of the public to express concerns or discuss issues having relevance to the town. Anyone wishing to address the Town Board during this time shall be asked to identify themselves. The number of presentations and time allotted to individuals may be limited by the board president and individuals shall refrain from discussing personalities. The president at his discretion, may recognize patrons at other times during the board meeting. No action will be taken by the board on any issue related without being first placed on a future agenda, by the board, to allow for proper notice.

change  
↓

**ITEMS FROM CITIZENS:** No action will be taken (reserved time for public comment is \_\_\_\_\_)

Meetings of the Board of Trustees are open to the public. The audience may be allowed to comment on specific agenda items during the time allotted on the agenda for those items, according to established procedures of the Board. This is a time for members of the public to express concerns or discuss issues having relevance to the town. Anyone wishing to address the Town Board during this time shall be asked to identify themselves. The number of presentations and time allotted to public comments be limited by the board president and individuals shall refrain from discussing personalities. The president at his/her discretion, may recognize patrons at other times during the board meeting. No action will be taken by the board on any issue related without being first placed on a future agenda, by the board, to allow for proper notice.

# 2023 Policy #2 Fees & Payments

	Charge	Tax	Total	
Abatement Fee	\$ 125.00			*plus actual cost
Copies - Per page	\$ 0.23	\$ 0.02	\$0.25	
Copies - Of Bound Ordinance	\$ 4.70	\$ 0.30	\$5.00	*each ordinance
Copies – Meeting/they provide thumbdrive	\$ 18.78	\$ 1.22	\$20.00	
Fax - Local 1st page	\$ 0.94	\$ 0.06	\$1.00	.50 additional pages
Fax - Long Distance 1st page	\$ 1.88	\$ 0.12	\$2.00	\$1.00 additional pages
Garden Meter	\$ 190.00		\$190.00	
2nd Meter	\$ 210.00		\$210.00	
Notary Service	\$ 9.39	\$ 0.61	\$10.00	1 time chg
Pet Registration - Spayed or Neutered per pet	\$ 12.00		\$12.00	
Pet Registration - Non spayed or Non-Neutered per pet	\$ 18.00		\$18.00	
**Register Of Deeds Filing Fee (1st and Additional pages)	\$ 125.00		\$125.00	

# TAXABLE SALES AND SERVICES BY GOVERNMENTS

**Governments must remit sales tax on sales of products and services that are not a regulatory function.**

- Accident pictures
- Admissions
- Airport Parking, Hanger Rental, etc.
- Alcohol
- Auctions — sale of surplus items
- Campsites rentals

- Cemetery Fees
- Concessions
- Copies, faxes, and notary services
- Charge for dispatch services to private ambulance companies
- Electricity
- Fingerprinting fees
- Garbage bags and collection
- Gravel
- Informational pamphlets and books
- Maps
- Mowing and non-ag weed spraying
- Park and Recreation Fees
- Pool Fees
- Rentals (tables & chairs)
- Sales of data information
- Snow and Ice Removal
- Telehome service
- Vending machine items

# SOUTH DAKOTA MUNICIPAL LEAGUE

## 2023 Elected Officials Workshop

Wednesday, July 26, 2023

Ramkota Hotel and Conference Center · Pierre, SD

### Agenda

- 9:00 a.m. **Registration** – *outside Gallery A*
- 9:30 a.m. **Welcome and Introduction to the League** – *Gallery A*  
*David Reiss, Executive Director, SDML*
- 9:35 a.m. **SDPAA – Protecting Public Entities Since 1987**  
*Lynn Bren, Executive Director, SD Public Assurance Alliance*
- 10:00 a.m. **Meet the SDML Work Comp Fund**  
*Brad Wilson, CIC, AIC, SDWCS, Administrator, SDML Work Comp Fund*
- 10:20 a.m. **Municipal Officials and Employees**  
*Laurie Gronlund, Director of Human Resources, City of Pierre*
- 11:00 a.m. **Bids and Contracts**  
*Rod Fortin, Director of Local Government Assistance, South Dakota Department of Legislative Audit*
- 11:45 a.m. **Lunch** (plated lunch provided) – *Gallery A*
- 12:30 p.m. **Financial and Compliance Matters**  
*Rod Fortin, Director of Local Government Assistance, South Dakota Department of Legislative Audit*
- 2:00 p.m. **Open Meetings and Executive Sessions - Do's and Don'ts**  
*Steven Blair, Assistant Attorney General, Office of the Attorney General*
- 3:00 p.m. **Conflict of Interest for Municipal Officials**  
*Steven Blair, Assistant Attorney General, Office of the Attorney General*
- 3:30 p.m. **Adjourn**

Register Online  
**SDMUNICIPALLEAGUE.ORG/  
EVENTS**

Open to all elected officials. Provides a basic cash-course on local government.

**Fee | \$50**  
Includes *SDML Handbook for Municipal Officials* (\$60 value)  
Register by July 11, 2023.

Attend in-person or choose to receive the recording to view online at your convenience.

**From:** Mindy Sargent  
**Sent:** Tuesday, June 13, 2023 8:51 AM  
**Subject:** 2023 Elected Officials Workshop Now Open

Good Morning,

The 2023 Elected Officials Workshop will be held in Pierre on July 26, 2023. This one-day training is packed with sessions that will be valuable to newly elected officials as well as those that have previously been in office. The purpose of this workshop is to provide a basic crash course on local government. Again, this year, we will be offering a recording of the workshop for purchase. Should you choose to purchase the recording, it will be available to you on 7/31 and will be sent via email.

The in-person registration fee includes lunch and the *SDML Handbook for Municipal Officials* (\$60 value). The fee for purchasing the recording includes the *SDML Handbook for Municipal Officials* and shipping. Please see an agenda and register online here by **Monday, July 11**.

We hope to see you there!

Mindy Sargent

SOUTH DAKOTA MUNICIPAL LEAGUE

**Office Manager**

[mindy@sdmunicipalleague.org](mailto:mindy@sdmunicipalleague.org)

208 Island Drive, Ft. Pierre, SD 57532

Tel | 605.224.8654 or 800.658.3633 Fax | 605.224.8655



**OFFICIAL MUNICIPAL ELECTION BALLOT**  
**HERMOSA SOUTH DAKOTA**  
**TUESDAY June 6, 2023**

The following initiative is brought before the voters of the Town of Hermosa, South Dakota, for their acceptance or rejection:

**(QUESTION TO BE VOTED ON)**

Whether the following proposed amendment to ordinance §90.07(B)(2) to allow chickens for the purpose of egg production to be allowed within the Hermosa municipal boundaries and regulations pertaining thereto should become law in the Town of Hermosa?

90.07(B)(2) The maintenance of structures or enclosures and the keeping therein of livestock, with the exception of chickens for the purpose of egg production may be kept in accordance with the provisions of subsection (1) and (2) of this ordinance, and or grazing or staking of livestock within 200 feet of any building or structure occupied by, or intended to be occupied by, human beings as a residence within the corporate limits of the town is prohibited and considered to constitute a public nuisance.

(A) Chickens may only be kept on premises licensed by the Town for the keeping of domestic chickens and the following requirements to be followed.

(1) Permit required. No person or household may own or possess chickens within the Town limits without obtaining an annual permit, which will need to be renewed each year by April 1st. An application shall be submitted to finance officer, on the form provided by the Town office.

(2)Application. A person applying for the permit pursuant to the provision of this chapter shall provide all information requested on the permit form. Ann application fee shall be charged and due upon submission of the permit application to the finance officer. The amount of this fee shall be set by resolution of the Town Board of Trustees.

(3) Notification of Neighbors. In addition to the application requirements, the applicant shall give notice by ordinary mail to all property owners within one hundred (100) feet from the lot that is the subject of the permit application. The notice shall include at a minimum:

(A) the name and contact information of the applicant;

(B) the address of the lot that is the subject of the permit application;

(C) a description of the animals that are the subject of the permit application;

(D) a statement that the applicant wishes to own or possess those animals at lot that is the subject of the permit application; and

(E) the date and time of the meeting at which the City Council will be making its decision regarding whether to issue the permit. Notices shall be postmarked not less than ten (10) days prior to the date of the meeting at which the City Council will be making its decision. The applicant is responsible for meeting all of these requirements and shall provide documentation to the Finance Officer that these public notice requirements have been satisfied at least four (4) days prior to the date of the meeting. If this is not done, the matter will be pulled from the agenda.

(4) Permit decision. The Board of Trustees may permit the possession of chickens if the applicant demonstrates the area the chickens are to be kept is appropriate for such a purpose and the possession of the chickens will not annoy the health, safety, and comfort of neighboring properties. The Town board of Trustees may deny any such request if it determines that issuing such permit would not be in the best interest of the Town of Hermosa.

(5) Revocation. Notwithstanding any other provision of this section, the license granted under this subsection is may be revoked by a majority vote of the Board of Trustees if it determines the either: information supplied by the owner on the permit application was false or misleading, or the permittee has otherwise violated the terms of his or her permit. License is immediately null and void upon the licensee's conviction of any cruelty to animal charge. If licensee violates any of the section (2) criteria, the Town board of Trustees have the right to revoke the license.

(B) Each licensee shall meet the following criteria:

(1) Property. Properties with land size of 0.25 acres (10890 sq ft) can hold up to 8 chickens. For properties sized 1 ac or more up to 15 chickens. Properties under 0.25 acres (10890 sq ft), livestock is prohibited. Only property owners are allowed to apply for livestock permit.

(2) Prohibited. Roosters are prohibited.

(3) Enclosure. Chickens shall be housed in a secure and well-ventilated roofed structure or any attached fenced yard enclosure at all times. The fence around the yard enclosure shall be securely constructed and shall have protective netting to keep the chickens separated from other animals. Chickens will be allowed to roam in the fenced in yard without the overhead netting if wings have been clipped to prevent flight and escaping the yard/enclosure.

(4) Maintenance. Droppings and body excretions must be collected on a weekly basis or more often if necessary and must be properly disposed of, or composted, to maintain the floors and walls of the structure in a sanitary and healthy condition. All chickens must be cared for, and enclosure must be kept neat and orderly.

#### **(CITY ATTORNEY'S EXPLANATION)**

**Some citizens of the Town of Hermosa have submitted an initiative petition proposing an ordinance to allow persons within the municipal boundaries of the Town of Hermosa to raise chickens for egg production. Permission to raise chickens**

for egg production would be subject to an application and licensing process through the Hermosa Board of Trustees who would conduct a public hearing with notice being delivered to any property owner within 100 feet of the proposed location and the Hermosa Board of Trustees after such public hearing and after considering the public's comments on the same, would make the determination on a case by case basis of whether to permit chickens at any particular location within the Town. Annual permission to allow chickens for egg production at any particular location must be applied for by the licensee and an annual license granted by the Hermosa Board of Trustees to the licensee.

To vote use a cross (x) or a check mark ( ) in the square in front of "For" or "Against"

\_\_\_\_\_ **FOR** the proposed ordinance to allow raising chickens for egg production within the municipal boundaries of the Town of Hermosa subject to an annual licensing process and permission from the Hermosa Board of Trustees after public hearing.

\_\_\_\_\_ **AGAINST** the proposed ordinance to allow raising chickens for egg production within the municipal boundaries of the Town of Hermosa subject to an annual licensing process and permission from the Hermosa Board of Trustees after public hearing.

Draft



### BACKYARD HEN PERMIT APPLICATION

Town of Hermosa  
230 Main Street,  
PO Box 298  
Hermosa SD 57744

**FOR INTERNAL OFFICE USE ONLY**  
PERMIT # \_\_\_\_\_

Fee: \_\_\_\_\_ Payment: Cash \_\_\_\_\_ Check \_\_\_\_\_

Town of Hermosa residents interested in keeping chickens must complete the following application. The application fee of \$\_\_\_\_\_, must be submitted with the application. A survey with a drawing or diagram depicting the placement of the chicken coop and enclosure must accompany the application. Permits must be renewed annually in the month of March. Permits expire and become invalid on April 1<sup>st</sup> of each year.

#### APPLICANT INFORMATION

NAME \_\_\_\_\_ EMAIL \_\_\_\_\_  
ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
PHONE # \_\_\_\_\_ CELL # \_\_\_\_\_  OWNER  LEGAL AUTHORIZED AGENT

#### PROPERTY INFORMATION

ADDRESS OF PROPERTY WHERE HENS WILL BE KEPT: \_\_\_\_\_  
NUMBER OF HENS TO BE KEPT ON PROPERTY: \_\_\_\_\_

This application for:

- Initial Permit       Permit Renewal       Permit modification

### BACKYARD HEN PERMIT APPLICATION PACKAGE CHECKLIST

\*Additional information may be required, depending upon circumstances unique to individual applications

Applicants must submit this checklist fully completed with their application. Failure to comply with ALL of the items listed is sufficient reason to deny an application. Failure to maintain a valid permit will result in a violation. Each line must be initialed before submitting a completed application.

- Properties with land size of 0.25 acres (10890 sq ft) can hold up to 8 chickens. For properties sized 1 ac or more up to 15 chickens. Properties under 0.25 acres (10890 sq ft), livestock is prohibited. Only property owners are allowed to apply for livestock permit.
- Chickens will be kept for egg production purposes ONLY
- Tract of land permitted contains only a single family dwelling.

- Applicants shall not keep roosters on permitted property
- Applicants shall not slaughter any chickens on permitted property.
  
- Chickens provided a covered or fenced enclosure. Chickens are not allowed to free range or otherwise be outside of the coop and enclosure areas.
  
- Chickens permitted solely in an applicant's back yard.
  
- Applicant provides an enclosure for keeping of chickens which shall be so constructed and repaired as to prevent rats, mice, or other rodents from being harbored underneath, within, or within the walls of, the enclosure. Chickens shall be housed in a secure and well-ventilated roofed structure or any attached fenced yard enclosure at all times. The fence around the yard enclosure shall be securely constructed and shall have protective netting to keep the chickens separated from other animals. Allowed to roam in the fenced in yard without the overhead netting if wings have been clipped to prevent flight and escaping the yard/enclosure
  
- Applicants protect feed and other items associated with the keeping of chickens that might attract or become infested with or infected by rats, mice, or other rodents from gaining access to or coming into contact with them. All food for immediate consumption shall be placed in a suitable feeding trough or similar container and all other food shall be stored in rat-proof containers at all times. No poultry feed shall be scattered around any premises.
  
- Notification of Neighbors. In addition to the application requirements, the applicant shall give notice by ordinary mail to all property owners within one hundred (100) feet from the lot that is the subject of the permit application. The notice shall include at a minimum:
  - (1) the name and contact information of the applicant;
  - (2) the address of the lot that is the subject of the permit application;
  - (3) a description of the animals that are the subject of the permit application;
  - (4) a statement that the applicant wishes to own or possess those animals at lot that is the subject of the permit application; and
  - (5) the date and time of the meeting at which the City Council will be making its decision regarding whether to issue the permit. Notices shall be postmarked not less than ten (10) days prior to the date of the meeting at which the City Council will be making its decision.
  
- Droppings and body excretions must be collected on a weekly basis or more often if necessary and must be properly disposed of, or composted, to maintain the floors and walls of the structure in a sanitary and healthy condition. All chickens must be cared for, and enclosure must be kept neat and orderly.

## Hen license holder acknowledgment statements (For new permit and Annual renewal)

Read and initial each statement below to acknowledge understanding.

\_\_\_\_\_ I am aware that I must receive approval of the Town board of Trustees prior to obtaining hens and housing on the previously provided site address.

\_\_\_\_\_ I will follow all Village ordinance and state laws relating to the care and keeping of animals.

\_\_\_\_\_ I hereby grant the right to the Town of Hermosa staff to enter onto my property to inspect the required coop and pen and/or to properly investigate any complaint received by the Village regarding the keeping of chickens.

\_\_\_\_\_ I am aware that I am responsible for keeping hens within the confines of the required area on my property at all times.

\_\_\_\_\_ I understand that the permit is non-transferrable should my property be sold or occupied by a person different than on this application

\_\_\_\_\_ Understand that the town board of Trustees may suspend or revoke any license issued pursuant to this chapter for:

Failure of the licensee to comply with any provision of this code, any other, the laws of the state, federal laws or other applicable legal requirements; or

Finding that the licensee knowingly furnished false or misleading information or withheld relevant information in any application for a license for the keeping of chickens or for a building permit for any structure for the keeping of chickens.

\_\_\_\_\_ I acknowledge that I live in a single-family detached dwelling as per zoning code.

\_\_\_\_\_ I understand the license is valid for a period of one year from the date of issuance and that renewal of the license annually is required. Failure to renew the license prior to the expiration date will result in the license being terminated, at which time a new application for License and Permit would be required

---

**Applicant Signature**

---

**Date**

---

**Applicant Name (Print)**

**From:** Ron Vanderpool  
**Sent:** Tuesday, June 13, 2023 3:15 PM  
**To:** Monika Serviss  
**Cc:** Jill Dybvig  
**Subject:** RE: GIS Contracts

Hi Monika and welcome to the team!

For sure I will remove Gail out of the distribution list and add you.

Attached is the executed copy of the current GIS contract. You have two licenses, one editing and one for view only. I think Gail was going to use the view only license so she could look things up without having to accost Jill for information. Unfortunately, that license has never been used. You may want to consider not continuing unless it is something that will provide you some advantage.

As noted in the initial email, costs have changed a little.

I can provide you with a Good Faith Estimate, something tangible for the board member's if that is needed to assist in decision making.

If you run with the same licenses as current, your contract cost would be \$385.00 (Editor license) + \$110.00 (Viewer license) + \$100.00 (Hosting fee) = \$595.00

Thanks,

***Ronald Vanderpool***  
***GIS Coordinator***  
***307-996-6888***

**From:** Monika Serviss <[monika@hermosasd.com](mailto:monika@hermosasd.com)>  
**Sent:** Tuesday, June 13, 2023 2:07 PM  
**To:** Ron Vanderpool <[rvanderpool@map-inc.org](mailto:rvanderpool@map-inc.org)>  
**Subject:** FW: GIS Contracts

You don't often get email from [monika@hermosasd.com](mailto:monika@hermosasd.com). [Learn why this is important](#)

Hi Ron,

This just got my attention 😊 Can you please remove Gail Boddicker from you e-mail list and add me, I am the finance officer for the Town of Hermosa now. I was trying to find if we had a contract but can't seem to find it. If we did have one, can you please send it to me? And please advice on what our contract renewal will actually cost us so I can get approval from the board to renew it.

Thank you,

***Monika Serviss***  
Finance Officer  
Town of Hermosa  
[605-255-4291](tel:605-255-4291)



Midwest Assistance Program  
309 E Summit Dr  
Maryville, MO. 64468  
(660) 562-2575  
[map@map-inc.org](mailto:map@map-inc.org)

## CONTRACT FOR PROFESSIONAL SERVICES

### GIS CONSULTING SERVICES

This contract shall govern the services to, Town of Hermosa, PO Box 298, Hermosa, SD 57744, by the Midwest Assistance Program Inc., 309 E Summit Drive, Maryville, MO 64468. The parties shall be referred to as "TOWN OF HERMOSA" and "MAP" respectively.

TOWN OF HERMOSA and MAP agree as follows:

---

### SCOPE OF WORK

#### GIS CONSULTING SERVICES – MAP

MAP is pleased to submit this proposal for services to support the TOWN OF HERMOSA in achieving its goals by providing web hosting and management of the community's infrastructure mapping and associated applications. This is a web hosting agreement.

#### SERVICE ITEMS

##### Base Services

MAP will provide the TOWN OF HERMOSA with access to the TOWN OF HERMOSA mapping environment utilizing an Esri ArcGIS Online license(s) assigned exclusively to the TOWN OF HERMOSA as noted below. This base service will also include general oversight/management of the TOWN OF HERMOSA mapping environment and associated applications.

##### Service Period/Costs

###### Mobile Worker Licenses

Annual service period: 9/01/2022 – 8/31/2023

Cost: \$350.00/license

License count: (1) one

###### Viewer Licenses

Annual service period: 9/01/2022 – 8/31/2023

Cost: \$100.00/license

License count: (1) one

##### Additional Services – N/A

##### Other Optional Services

Contact MAP GIS staff for other optional services.

Hourly Fee: \$65.00 (This fee will be assessed/billed in ½ hour increments)

**Total Contract Costs: \$450.00**



Midwest Assistance Program  
309 E Summit Dr  
Maryville, MO. 64468  
(660) 562-2575  
[map@map-inc.org](mailto:map@map-inc.org)

Full payment of the Base and Additional Services cost is due by the October 10<sup>th</sup>, 2022.

Other Optional Services will be billed as they occur and will be due 45 days from the invoice date.

---

In Witness Whereof, the TOWN OF HERMOSA and MAP have executed this Contractual Agreement;

Gail Boddicker 9/22/22  
Date

Gail Boddicker  
Finance Officer  
Town of Hermosa  
PO Box 298  
Hermosa, SD. 57744  
[gail@hermosasd.com](mailto:gail@hermosasd.com)  
(605) 255-4291

Kerri Jewett 9/22/22  
Date

Kerri Jewett  
Finance/HR Director  
Midwest Assistance Program  
309 E Summit Dr  
Maryville, MO. 64468  
[cjewett@map-inc.org](mailto:cjewett@map-inc.org)  
(660) 562-2575

**From:** Ron Vanderpool  
**Sent:** Monday, June 5, 2023 9:42 AM  
**To:** Ron Vanderpool  
**Subject:** GIS Contracts

Greetings All,

Just wanted to remind you that the GIS contracts will be sent out for those that are already part of the MAP GIS Community – GIS hosted environment or were recently part of the no-cost one-year evaluation period.

There have been some changes in the fee structures for both the licensing and hosting costs.

Here is a brief overview;

GIS Licensing – all direct pass-through cost (no mark-up)  
Creator - \$550.00 each license per contract year  
Mobile Worker - \$385.00 each license per contract year (This is the license type most are using – last year it was \$350.00/yr)  
Viewer - \$110.00 each license per contract year  
Map/GIS Hosting Fee – This is a new fee as our auditors advised us we cannot absorb this cost in general funds.

System Mapping - \$100.00 per contract year

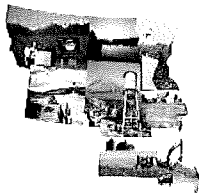
Please review your current contract to identify the upcoming costs for renewal. If you would like to alter your licensing quantities of type levels let us know as soon as possible.

Contracts for the next year will be sent out no later than early July and need to be executed before August 10<sup>th</sup>.

If your existing/current contract has different dates than the typical September through August, you will be notified closer to the renewal date but the information above is still relevant to you.

Thank you so much for your ongoing participation in the MAP GIS Community.

Please feel free to contact me if you any questions or concerns.



*HIC SUNT DRACONES*

**Ronald Vanderpool**

GIS Coordinator

Midwest Assistance Program, Inc.

Phone 307-996-6888

Email [rvanderpool@map-inc.org](mailto:rvanderpool@map-inc.org)

1058 Inca Drive

Laramie, WY 82072



FYI

**From:** Steven Esser  
**Sent:** Tuesday, June 6, 2023 9:59 AM  
**To:** Dawn McLaughlin; Jesse Doyle; Tessah Behlings; Todd Pechota (todd.pechota@icloud.com); 'Mayor';  
Monika Serviss; Jim Lintz; Mike Busskohl; Tessah Behlings  
**Subject:** FW: Upcoming FEMA Region 8 Training in South Dakota.

Good morning,  
I received this training announcement this morning, and I believe it would be beneficial for anyone who can attend.

If we ever have to apply for public assistance during a disaster it will need to be a group effort and this training can help us to understand the processes and procedures that need to be followed.

I have highlighted the link for signing up and the basic description of the training.

Thanks

Steve

Steve Esser  
Emergency Management Director  
Custer County Emergency Services  
420 Mt. Rushmore Rd.  
Custer, Sd 57730  
Phone: 605.673.8152



**CUSTER COUNTY**

The information contained in this message is confidential, protected from disclosure and may be legally privileged. If the reader of this message is not the intended recipient or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, distribution, copying, or any action taken or action omitted in reliance on it, is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us immediately by replying to this message and destroy the material in its entirety, whether in electronic or hard copy format. Thank you.

**From:** South Dakota Office of Emergency Management County <[SDOEMCO@LISTSERV.SD.GOV](mailto:SDOEMCO@LISTSERV.SD.GOV)> **On**  
**Behalf Of** Hight, Dustin  
**Sent:** Tuesday, June 6, 2023 6:56 AM  
**To:** [SDOEMCO@LISTSERV.SD.GOV](mailto:SDOEMCO@LISTSERV.SD.GOV)  
**Subject:** Re: Upcoming FEMA Region 8 Training in South Dakota.

I apologize when I sent this yesterday I didn't include the registration link.

<https://sdoem.eventsmart.com/events/public-assistance-training-pierre/?datetime=359>

**Dustin Hight**  
Recovery Team Leader  
SD Dept. of Public Safety | SD Office of Emergency Management

605-773-3231



[Click here to complete a two-question customer experience survey.](#)

“Trust your own instinct. Your mistakes might as well be your own, instead of someone else’s.”  
– Billy Wilder

Confidentiality Note: The information contained in this email is confidential or privileged material and is intended only for use by the individual or entity to which it is addressed. Use or distribution of the information contained in this email by any other individual or entity not intended to receive this is strictly prohibited.

**From:** Hight, Dustin

**Sent:** Monday, June 5, 2023 12:13 PM

**To:** SDOEMCOListserv <[SDOEMCO@listserv.sd.gov](mailto:SDOEMCO@listserv.sd.gov)>; SDOEMTRIBALListserv <[SDOEMTRIBAL@listserv.sd.gov](mailto:SDOEMTRIBAL@listserv.sd.gov)>

**Subject:** Upcoming FEMA Region 8 Training in South Dakota.

Reminder this training is coming up July 18<sup>th</sup> and 19<sup>th</sup> in Pierre. Local jurisdictions don't get many opportunities to ask questions and have open discussion about FEMA processes and ways to improve. Not very many have signed up and this even may be cancelled if we don't get enough participants. I strongly encourage the Emergency Manager from each county or tribal jurisdiction to attend. I bet there is probably some highway superintendents, city administrators or others that would benefit from this.

Our state has gone through multiple disasters over the last few years and during that time the Public Assistance process and program has changed. These changes aim to speed up the recovery process and cut down on some of the burden for applicants. The South Dakota Office of Emergency Management and FEMA Region 8 are teaming up to bring you a training opportunity that will cover many topics that many involved in recent events have been asking for. It will allow direct communication from FEMA and the ability to ask questions to better understand the program.

The following topics will be covered over the two-day training:

**PDA/Declaration Process**

**Debris Operations and Monitoring**

**Procurement**

**Simplified Procedures**

**Large Project Closeout Requirements**

**Management Cost**

Please join us and take advantage of having FEMA Region 8 and State Public Assistance staff available for questions.

If you have any questions, please contact SDOEM Recovery Team Leader Dustin Hight at [Dustin.Hight@state.sd.us](mailto:Dustin.Hight@state.sd.us).

**Dustin Hight**

Recovery Team Leader

SD Dept. of Public Safety | SD Office of Emergency Management

605-773-3231



[Click here to complete a two-question customer experience survey.](#)

“Trust your own instinct. Your mistakes might as well be your own, instead of someone else’s.”

– Billy Wilder

Confidentiality Note: The information contained in this email is confidential or privileged material and is intended only for use by the individual or entity to which it is addressed. Use or distribution of the information contained in this email by any other individual or entity not intended to receive this is strictly prohibited.

To unsubscribe from the SDOEMCO list, click the following link:

<http://listserv.sd.gov/scripts/wa.exe?TICKET=NzM4NzA3IHNIc3NlckBDVVNURVJDT1VOVFITRC5DT00gU0RPRU1DTzxUkLKfCiLN&c=SIGNOFF>

**From:** Steven Esser  
**Sent:** Tuesday, June 6, 2023 9:48 AM  
**To:** Terri Kester; Tessah Behlings; 'Mayor'; Jim Lintz; Mike Busskohl; Todd Pechota (todd.pechota@icloud.com); Monika Serviss; Kailey Snyder  
**Cc:** [bridget@headwaterseconomics.org](mailto:bridget@headwaterseconomics.org)  
**Subject:** FW: Custer County Flood Mitigation - Headwaters Assistance

Good morning,

I was recently contacted by Headwaters Economics Research Institute in Montana about the possibility of them being able to assist with some of our projects related to flooding in the county.

We used some of their information in the development of our county Hazard Mitigation plan, and after recently speaking with Bridget Mitchell. I believe there are potentially some projects and plans that they may be able to help us with.

I know that everyone has been busy with elections so I have been holding off until they are done.

Bridget would like to do a Zoom presentation for us to inform us about what headwaters can potentially help us out with.

If you could please let me know some dates when this might work for you please let me know, and if this needs to be passed on to anyone else please do so.

I look forward to hearing from you in the near future.

Thanks

Steve

Steve Esser  
Emergency Management Director  
Custer County Emergency Services  
420 Mt. Rushmore Rd.  
Custer, Sd 57730  
Phone: 605.673.8152



**CUSTER COUNTY**

The information contained in this message is confidential, protected from disclosure and may be legally privileged. If the reader of this message is not the intended recipient or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any disclosure, distribution, copying, or any action taken or action omitted in reliance on it, is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us immediately by replying to this message and destroy the material in its entirety, whether in electronic or hard copy format. Thank you.

**From:** Bridget Mitchell <[bridget@headwaterseconomics.org](mailto:bridget@headwaterseconomics.org)>  
**Sent:** Thursday, June 1, 2023 8:36 AM  
**To:** Steven Esser <[sesser@custercountysd.com](mailto:sesser@custercountysd.com)>  
**Subject:** Re: Custer County Flood Mitigation - Headwaters Assistance

Hi Steve,

I'm following up on my email last week. Please let me know if you need anything further from me to set up our meeting or if you'd prefer to have a more informal discussion with just you and I before inviting the county council members.

Thanks,  
Bridget

On Wed, May 24, 2023 at 11:36 AM Bridget Mitchell <[bridget@headwaterseconomics.org](mailto:bridget@headwaterseconomics.org)> wrote:

Hi Steve,

Thanks for chatting with me today. As discussed, I reached out to learn more about the County's flood mitigation work and see if there is opportunity for Headwaters Economics to help. The Headwaters Economics FloodWise Community Assistance program (FloodWise) partners with local governments and other organizations to support project planning, funding, land-use planning, and capacity building around flood resiliency. I encourage you to check out the Where We Work tab, which highlights past projects and services offered. Here's a brief summary of a couple for ease of reference:

- Three Forks, MT - Headwaters provided the following services:
  1. hired a local engineering firm to conduct a feasibility study of flood mitigation options;
  2. assisted the town in creating a funding strategy including establishment of a special improvement district;
  3. worked with the city to conduct community outreach (via print media, radio, and social media) so that community members understand the benefits of the flood risk-reduction project; and
  4. assisted the town in securing a \$4.15 million FEMA Flood Mitigation Assistance (FMA) grant.
  
- City of Glendive & Dawson County, MT - Headwaters provided and continues to provide the following services:
  1. facilitates stakeholder engagement between the City of Glendive, Dawson County, the U.S. Army Corps of Engineers, FEMA, and the MT Dept. of Natural Resources;
  2. assisted the city and county with developing a flood mitigation study;
  3. met with local property owners and residents located in the floodplain to discuss flood risk;
  4. assisted the City in securing a local Community Development Block grant;
  5. provided technical assistance regarding streambank erosion issues; and
  6. provided data for outreach efforts to the County to develop evacuation and emergency response plans.

I'd like to set up a time to discuss in more detail potential ways we could help the County and the local communities continue with their flood resiliency work. Please let me know of your availability in the coming weeks.

In the meantime, can you please email me the 2001 Upper French Creek Flood mitigation plan? I am curious to see what project recommendations were included in the plan at that time.

Thanks!

--

Bridget Mitchell, PE

Headwaters Economics | Bozeman, Montana  
m. 413-512-0589 | e. [bridget@headwaterseconomics.org](mailto:bridget@headwaterseconomics.org)

<https://headwaterseconomics.org>

Follow us on [Twitter](#)

Subscribe to email [newsletter](#)